



UNITED STATES MARINE CORPS

MARINE CORPS LOGISTICS COMMAND

814 RADFORD BOULEVARD  
ALBANY, GEORGIA 31704-1128

5215

L13

MAR 08 2004

From: Adjutant, Marine Corps Logistics Command

To: Logistics Operations Office

Subj: DIRECTIVES REVIEW

Ref: (a) MCO 5215.1H

1. According to our records, the following directive was promulgated by your office:

<u>B04400.65</u>	<u>Suspended Stock - Condition Codes</u>	<u>11 Dec 90</u>
(Number)	(Title)	(Date)

2. Per the reference, this directive requires review for the reason(s) indicated below. Please complete the review, endorse this letter and return it to the Command Adjutant's Office by 30 MAR 04.

Annual Review

A reference in the directive has been revised, changed, or cancelled.

The directive will be 9 years old this year.

The directive is 9 or more years old and must be revised or cancelled.

*N. M. Bohannon*  
N. M. BOHANNON

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Date \_\_\_\_\_

FIRST ENDORSEMENT

From: \_\_\_\_\_

To: Adjutant, Marine Corps Logistics Command

The review of \_\_\_\_\_ has been completed. The results of the review are as follows:

Current; no changes required.

Requires change or revision. Estimated date of completion \_\_\_\_\_.

No longer required and may be cancelled.

Signature: \_\_\_\_\_

Print name: \_\_\_\_\_

OIC initials: \_\_\_\_\_



UNITED STATES MARINE CORPS  
MARINE CORPS LOGISTICS BASE  
ALBANY, GEORGIA 31704-5000

BO 4400.65  
803-3  
11 Dec 90

BASE ORDER 4400.65

From: Commanding General  
To: Distribution List

Subj: SUSPENDED STOCKS - CONDITION CODES (C/C) "J," "K," AND "L"

Ref: (a) DoD 4000.25-2-M (NOTAL)  
(b) BO 4855.7A  
(c) MCO 4430.3J

Encl: (1) Quality Deficiency Action Request

1. Purpose. To provide instructions and guidelines for the process, control, and accountability of all C/C "J," "K," and "L" assets.

2. Background. C/C classification of wholesale operating stocks through inspection of materiel during the receipt process or inspection during the Care-In-Store (CIS) process often results in the materiel being suspended. Stores assets can be suspended for various reasons to include inoperable equipment received during the receipts process, as a direct result of the Mechanization of Warehousing and Shipment Processing (MOWASP) CIS process, Weapon System/Equipment Management Alerts, contractor litigation, and Product Quality Deficiency Reports (PQDR) or Reports of Discrepancy (ROD). The resultant problem with suspended stock is the inability of the Integrated Logistics Support Directorate (ILSD) (Codes 830/840/850) to issue suspended stores assets; therefore, reducing necessary supply support for Marine Corps operating forces.

3. Definitions

a. Care-In-Store (CIS). A program whereby the true condition of materiel is known, properly recorded, and maintained in a condition to meet supply demands at a minimum cost in funds, manpower, facilities, equipment, and materiel.

b. Shelf-Life Item. An item of supply possessing deteriorative or unstable characteristics to the degree that a storage time period must be assigned to ensure that it will perform satisfactorily in service. There are two types of shelf-life items:

(1) Type I. An item of supply having a definite (non-extendable) storage time period terminated by an expiration date which was established by experiment and technical test data.





(2) Type II. An item of supply with an assigned storage time period which may be extended after completion of the prescribed inspection and/or restoration action.

c. Quality Deficiency Action Request. A stock-screening is requested for the purpose of identifying and segregating defective, nonconforming, or misidentified materiel (noted as the enclosure).

d. Latent Defect. A flaw or other imperfection in an article discovered after delivery to the government. Such defects are those hidden flaws that existed in the item at the time of manufacture (or delivery if free on board destination) and would not have been discovered by the government through a reasonable inspection including normal tests.

e. Operational Test Code (OTC). OTC indicates the type of item which requires inspection, operational testing, and the depth of performing inspection and testing.

(1) OTC-1 Items. Items of equipment requiring operational/technical test/inspection which are controlled through the MOWASP special handling suspense routine by USMC serial number, excluding small arms.

(2) OTC-2 Items. Items of equipment requiring operational/technical test/inspection which do not require control through the MOWASP special handling suspense routine by USMC serial number.

(3) OTC-3 Items. Items requiring calibration in addition to requirements specified for OTC-2.

#### 4. Action

a. C/C "J" identifies materiel in stock that has been suspended from issue pending condition classification or analysis where the true condition is not known.

(1) Directors, Materiel Divisions (Codes 870/B800); Storage and Distribution Directorate (S&DD)

##### (a) OTC Responsibilities

1 Process the OTC-1, -2, and -3 CIS program monthly on all items requiring inspection.

2 Inspect (physically) all OTC-1 materiel by USMC serial number and OTC-2 and -3 materiel by sample size standards.

3 Forward assets to the Repair Divisions (Codes 880/B350), as necessary, for inspection, operational test, or calibration.

4 Receive a copy of the PQDR from the Repair Divisions (Codes 880/B350) on assets requiring PQDR submission.

5 Complete classification as specified in reference (a) and process follow-ups every 30 days.

6 Receive the monthly PQDR status listing from the Executive Director for Logistics Operations (EDLO) (Code 808-1), update the data files, and reconcile with the EDLO (Code 808-1).

7 Process a Document Identifier Code (DIC) ZS4 or ZS5 transaction as required to update the C/C classification.

8 Receive the reply from the EDLO (Code 808-1) on the PQDR and take corrective action as required.

9 Complete the classification of materiel suspended under C/C "J" within 90 days of notifying the ILSD (Codes 830/840/850) per reference (a).

10 Prepare a PQDR on any defective equipment per reference (b).

11 Forward PQDR's to the Quality Assurance Office (B160) for those deficiencies submitted by the Materiel Division (B800).

(b) Shelf-Life, Type II Assets, resident on the monthly surveillance inspection list, will be inspected and the C/C changed accordingly.

(2) Directors, Repair Divisions (Codes 880/B300); Maintenance Directorate

(a) Receive OTC assets from the Materiel Divisions (Codes 870/B800) and perform inspection, operational check, or calibration, as requested.

(b) Prepare a PQDR on any defective equipment, provide a copy to the Materiel Divisions (Codes 874-2/B830), and forward to the EDLO (Code 808-1) for action.

(c) Return OTC assets to the Materiel Divisions (Codes 870/B800) for storage pending receipt of a reply to the PQDR from the EDLO (Code 808-1).

(d) Forward PQDR's to the Quality Assurance Office (B160) for those deficiencies submitted by the Repair Division (B300).

(3) Director, Mobile Equipment/Ordnance Division (Code 830);  
Director, Communication-Electronic/Missile Division (Code 840); and  
Director, Technical Support Division (Code 850); ILSD

(a) Review the monthly "J," "K," and "L" listing and request expedited classification and "valid" C/C assignment when requirements exist.

(b) Request by memorandum the EDLO (Code 808-2) initiate the enclosure to validate equipment condition in the Materiel Divisions (Codes 870/B800).

(4) Performance Assessment Branch (Code 808-1); EDLO

(a) Receive PQDR's related to C/C "J" and forward to the appropriate action point.

(b) Coordinate with the ILSD (Codes 830/840/850) on submittal of a stock screening request.

(c) Coordinate the reply and furnish the originator the results of the PQDR investigation, if block 21 of the Product Quality Deficiency Report is annotated "Returned to Stock."

(d) Provide a monthly PQDR status listing to the Materiel Divisions (Codes 874-2/B830).

b. C/C "K" identifies materiel returned from customers or users and awaiting condition classification.

(1) Directors, Materiel Divisions (Codes 870/B800); S&DD

(a) Conduct 100 percent inspection on all retrograde.

(b) Report by ROD to the EDLO (Code 808-1) discrepancies found during the receipt inspection process of retrograde materiel.

(c) Place materiel missing major components (items rendering equipment inoperable) in C/C "K" pending disposition instructions contained in the reply.

(d) Take action as directed by the ROD reply and place the materiel in the appropriate C/C.

(e) Classify the materiel within 10 calendar days after submitting the original receipt (DIC D4\_ or D6\_) per reference (a).

(f) Notify the ILSD (Codes 830/840/850) when additional time is required to classify receipted materiel.

(g) Receive the monthly ROD status listing from the EDLO (Code 808-1), update the data files, and reconcile with the EDLO (Code 808-1).

(h) Forward PQDR's to the Quality Assurance Office (B160) for those deficiencies submitted by the Materiel Division (B800).

(2) Performance Assessment Branch (Code 808-1); EDLO

(a) Receive the ROD from the Materiel Divisions (Codes 870/B800) and forward to the ILSD (Codes 830/840/850) for action.

(b) Provide a monthly ROD status listing to the Materiel Divisions (Codes 874-2/B830).

(c) Coordinate with the ILSD (Codes 830/840/850) on submittal of a stock screening request.

(3) Director, Mobile Equipment/Ordnance Division (Code 830); Director, Communication-Electronic/Missile Division (Code 840); and Director, Technical Support Division (Code 850); ILSD

(a) Review the monthly "J," "K," and "L" listing and request expedited classification and "valid" C/C assignment when requirements exist.

(b) Request by memorandum the EDLO (Code 808-2) initiate a stock screening request to validate equipment condition in the Materiel Divisions (Codes 870/B800).

c. C/C "L" identifies materiel held pending litigation or negotiation with contractors or common carriers. Procuring offices other than the Contracts Directorate (Code 90) may have materiel held pending litigation or negotiation. This should be noted when determining the contact point for C/C "L" materiel.

(1) Directors, Materiel Divisions (Codes 870/B800); S&DD

(a) Receive and inspect materiel from procurements internal and external to the Marine Corps.

(b) Report discrepancies noted during the receipt process from manufacturers, vendors, contractors, DoD activities, or General Service Administration per references (b) and (c). Once materiel is placed in stock, it becomes government-owned materiel and meets the criteria for a PQDR on latent defects in design. Materiel found in storage with latent preservative and packaging discrepancies requires preparation of a late Standard Form 364 per reference (c).

(c) Report materiel determined to have latent defects after being placed in storage to the EDLO (Code 808-1) per the guidelines contained in reference (b).

(d) Report shipping and handling damage on a Transportation Discrepancy Report (TDR) and forward to the carrier, shipper, and consignee.

(e) Receive the reply from the EDLO (Code 808-1) on PQDR's and from the Materiel Divisions (Codes 873/B840) on TDR's, and correct deficiencies accordingly.

(2) Directors, Repair Divisions (Codes 880/B300); Maintenance Directorate. Submit a PQDR to the EDLO (Code 808-1) for discrepancies per reference (b). Provide a copy to the Materiel Divisions (Codes 874-2/B830).

(3) Performance Assessment Branch (Code 808-1); EDLO

(a) Receive the PQDR or ROD and forward to the appropriate action point.

(b) Notify the originator of the PQDR action taken to correct the deficiency and provide a copy to the Materiel Divisions (Codes 874-2/B830).

(c) Initiate the stock screening request as required.

(4) Director, Mobile Equipment/Ordnance Division (Code 830); Director, Communication-Electronic/Missile Division (Code 840); and Director, Technical Support Division (Code 850); ILSD

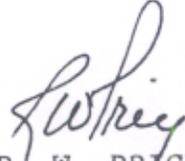
(a) Review the monthly "J," "K," and "L" listing and request expedited classification and "valid" C/C assignment, when requirements exist. Determine the status of the ROD or PQDR on those assets in C/C "L," prior to submitting a memorandum for reclassification of equipment.

(b) Coordinate with the EDLO (Code 808-1), if deemed necessary, to screen Materiel Division assets to determine if similar deficiencies are evident.

(5) Principal Director, Contracts Directorate (Code 90). Coordinate with the ILSD (Codes 830/840/850) and the Office of Counsel, Marine Corps Logistics Bases (Code 813) for resolution of PQDR's or ROD's on materiel placed in C/C "L" as required.

(6) Office of Counsel, Marine Corps Logistics Bases (Code 813). Coordinate with the ILSD (Codes 830/840/850) and the Contracts Directorate (Code 90) as required to ensure resolution of stores assets placed in C/C "L."

5. Applicability. This Order is not applicable to the Blount Island Command.



R. W. PRICE  
Executive Director  
for Logistics Operations

DISTRIBUTION: D plus  
CG, MCLB, Barstow B800 (8), B300 (4), B112 (2),  
B160 (1)



QUALITY DEFICIENCY ACTION REQUEST

QUALITY DEFICIENCY ACTION REQUEST  
MC-Alb-4855/2 (Rev. 6-84)

TO:	FROM:
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ENCLOSURES: (1)  
(2)  
(3)

ACTION REQUIRED	
SCREENING OF STOCK	
ACTION REQUIRED BY	

REMARKS:

Signature:	Date	Telephone
TO:	FROM:	

REMARKS:

SAMPLE

Signature:	Date	Telephone
TO:	FROM:	

REMARKS:

Signature:	Date	Telephone
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ENCLOSURE (1)