STATEMENT OF WORK FOR THE
Rebuild of the Field Cartridge Writer
NSN: 5895-01-406-9355

1.0 SCOPE. This Statement of Work (SOW) establishes, sets forth tasks and identifies the work efforts that shall be performed by the Contractor (for purposes of this SOW, Contractor is defined as the commercial or government entity performing the rebuild) to rebuild the Field Cartridge Writer, NSN 5895-01-406-9355, Part Number 1343154G1, CAGE 28528. This document contains requirements to restore the Field Cartridge Writer to Condition Code "A". Condition Code "A" is defined as "serviceable/issuable without qualification, new, used, repaired or reconditioned materiel which is serviceable and issuable to all customers without limitation or restriction, including materiel with more than six months shelf-life remaining".

1.1 Background. Rebuild is defined as "That maintenance technique to restore an item to a standard as near as possible to original or new condition in appearance, performance, and life expectancy. This is accomplished through a maintenance technique or complete disassembly of the item, inspection of all parts or components, repairs or replacement of worn or unserviceable elements using original manufacturing tolerances and/or specifications and subsequent reassembly of the items."

2.0 Applicable Documents. The following documents form a part of this SOW to the extent specified. Unless otherwise specified, the issues of these documents are those listed in the DoD Index of Specifications and Standards (DoDISS) and supplement thereto which is in effect on the date of solicitation. In the event of conflict between the documents referenced herein and the contents of this SOW, the contents of this SOW shall be the superseding requirement.

2.1 Military Standards

MIL-STD-129	Standard Practice for Military Marking
MIL-STD-2073-1D	DoD Standard Practice for Military Packaging

2.2 Other Government Documents and Publications

TM 08439A-10/1A	Operator, Switchboard, Telephone, Automatic SB-3865(P)/TTC
TM 08439A-12/2-1	Operator and Organizational Maintenance, Switchboard, Telephone, Automatic SB-3865(P)/TTC
TM 08440A-12/2-1	Operator and Organizational Maintenance, Central Office, Telephone, Automatic AN/TTC-42(V)
TM 08440A-14/5	Field Cartridge Writer Draft TM dated 30 Dec 94

Engineering Drawing 1343154 CAGE 28528	Field Cartridge Writer
DoD 4000.25-1-M	MILSTRIP Manual

Military Handbook (For Guidance)

MIL-HDBK-61	Configuration Management Guidance

2.3 Industry Standards

JESD625-A	Requirements for Handling Electrostatic-Discharge-Sensitive (ESDS) Devices
ANSI/ISO/ASQC Q9003-1994	Quality Systems – Model for Quality Assurance in Final Inspection and Test

Industry Standard (For Guidance)

ANSI/EIA-649	National Consensus Standards for Configuration Management

Copies of Military Specifications and Standards are available from the DoD Single Stock Point, Document Automation and Production Service, Building 4/D, 700 Robbins Avenue, Philadelphia, PA 19111-5094, commercial telephone number (215) 697-2179 or DSN 442-2179 or on the internet at http://www.dodssp.daps.mil. Copies of other government documents and publications required by contractors in connection with specific SOW requirements shall be obtained through the Contracting Officer: Contracts Department (Code 891) P.O. Drawer 43019, 814 Radford Blvd., Marine Corps Logistics Bases, Albany, GA 31704-3019, commercial telephone number (229) 639-6761 or DSN 567-6761. Copies of engineering drawings, if applicable, shall be obtained from Supply Chain Management Center, Attn: Code 583-1, 814 Radford Blvd. Suite 20320, Albany, Georgia 31704-0320, commercial telephone number (229) 639-6410 or DSN 567-6410.

3.0 Requirements

3.1 The contractor shall rebuild the Field Cartridge Writer in accordance with TM 08439A-10/1A, TM 08439A-12/2-1, TM 08440A-12/2-1 and TM 08440A-14/5, and Engineering Drawing 1343154, CAGE 28528.

3.2 Packaging, Handling, Storage and Transportation (PHS&T)

a. The Contractor shall be responsible for preservation and packaging of item(s) being rebuilt under the terms of this statement of work in the order stated below:

(1) The Circuit Card Assembly being a separate entity requires preservation and packaging in accordance with level "A" requirements of MIL-STD-2073-1D, Appendix J, Table J.Ia. Specialized Preservation Code "GX" and shall be packed into a reusable fast-pack container.

(2) Cartridge Writers being prepared for long term storage or shipment to overseas destinations shall be preserved and packaged in accordance with level "A" requirements of MIL-STD-2073-1D, Appendix A, Table A.VI., Electronic Equipment. Cartridge Writers being prepared for domestic shipment for immediate use shall be to level "B" requirements.

b. Marking for shipment and storage shall be in accordance with MIL-STD-129.

c. The Marine Corps will provide the Contractor with the shipping address(es) for delivery of the rebuilt equipment. The Contractor shall be responsible for arranging for shipment to the pre-designated site(s). The Marine Corps will be responsible for transportation costs associated with shipping the subject equipment to and from the Contractor.

3.3 Configuration Control. The Contractor shall apply configuration control to established configuration items. The Contractor shall not implement configuration changes to an item's documented performance or design characteristics without prior written authorization. If it is necessary to temporarily depart from the authorized configuration, the contractor shall prepare and submit a Request for Deviation (RFD). MIL-HDBK-61 and ANSI/EIA-649 provide guidance for preparing this configuration control document.

3.4 Government Furnished Equipment (GFE)/Government Furnished Materiel (GFM). The Management Control Activity (MCA/Code 573-2) will coordinate Government Furnished Equipment/Government Furnished Materiel (GFE)/(GFM) requests and maintain a central control system on all government owned assets in the contractor's possession. The MCA will forward a GFE Accountability Agreement to the contractor for signature on an annual basis to establish a chain of custody and identify property responsibilities for Marine Corps assets. The Contractor is to acknowledge receipt of GFM to the MCA within 15 days of receipt. This can be done by mailing a copy of the DD1348 to the Materiel Management Department, Management Control Activity (Code 573-2) 814 Radford Blvd, STE 20320, Albany, GA 31704-0320 or faxing to commercial 229-639-5498 or DSN 567-5498.

3.5 Quality Assurances Provisions. The Contractor shall provide and maintain a Quality System that, as a minimum, adheres to the requirements of ANSI/ISO/ASQC Q9003-1994, Quality Systems – Model for Quality Assurance in Final Inspection and Test.

3.6 Electrostatic Discharge (ESD) Control Program. The Contractor shall establish, implement and document an ESD control program following the guidelines provided in JESD625-A. ESD protective measures shall be used during manufacturing, handling, inspection, testing, marking, packaging, storing and transporting ESD sensitive components.

3.7 Contractor Furnished Materiel (CFM). The Contractor may requisition materiel as required in the performance of the SOW through the DoD Supply System. DoD 4000.25-1-M

(MILSTRIP) Chapter 11 provides guidance to contractors on the requisitioning process. The Contractor's decision to utilize CFM procured from the DoD Supply System shall be based upon cost effectiveness, availability of materiel and the required completion/delivery date.

CONTRACT DATA REQUIREMENTS LIST

(1 Data Item)

Form Approved
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A. CONTRACT LINE ITEM NO.	B. EXHIBIT	C. CATEGORY: TDP ____ TM ____ Other XXX
D. SYSTEM/ITEM: Field Cartridge Writer	E. CONTRACT/PR No.	F. CONTRACTOR
1. DATA ITEM No.: A001	2. TITLE OF DATA ITEM: Request for Deviation (RFD)	3. SUBTITLE: Configuration Management
4. AUTHORITY *(Data Acquisition Document No.)*: DI-CMAN-80640C	5. CONTRACT REFERENCE: Paragraph 3.3	6. REQUIRING OFFICE: MARCORLOGBASES (583)
7. DD 250 REQ.: LT	9. DIST STATEMENT REQUIRED: A	10. FREQUENCY: AS REQ
12. DATE OF FIRST SUBMISSION: See Blk 16	8. APP CODE: A	11. AS OF DATE
13. DATE OF SUBSEQUENT SUBMISSION	17. PRICE GROUP	18. ESTIMATED TOTAL PRICE

16. REMARKS

Blk 4: Contractor format is authorized and shall be submitted in .doc and .pdf format.

Blk 10 & 12: RFDs shall be submitted to obtain authorization to deliver nonconforming material which does not meet the prescribed configuration documentation.

RFDs will be reviewed and disposition determined within 30 calendar days upon receipt by the government.

RFDs shall be transmitted via e-mail to the following address: mbmatcomconfigmngmnt@matcom.usmc.mil

Distribution Statement A: Approved for public release, distribution is unlimited.

14. DISTRIBUTION

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G. PREPARED BY:	H. DATE	I. APPROVED BY:	J. DATE
Jane Collins for Jerry Clark	4 Dec 01	[signature]	7 Dec 2001

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Designed using Perform Pro, WHS/Dior, Aug 96