

SOW-00-847-3-8G026B-1/1

Date: 8 November 1999

STATEMENT OF WORK (SOW)
For the Rebuild of the
Tape Drive Cartridge, 20 MB for the AN/MSC-63A
NSN 7025-01-381-9488
P/N: 118-002971; CAGE: 34984



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STATEMENT OF WORK FOR THE
Tape Drive Cartridge, 20MB for the AN/MSC-63A
 NSN: 7025-01-381-9488

1.0 SCOPE. This document contains requirements to restore the Tape Drive Cartridge, 20MB for the AN/MSC-63A, NSN 7025-01-381-9488, Part Number 118-007971, CAGE 34984 to Condition Code "A." Condition Code "A" is defined as "serviceable/issuable without qualification, new, used, repaired or reconditioned materiel, which is serviceable and issuable to all customers without limitation or restriction, including materiel with more than 6 months shelf-life remaining."

1.1 This Statement of Work (SOW) identifies the work effort including repair, testing, and packaging/marketing requirements that shall be performed by the contractor to rebuild the Tape Drive Cartridge, 20 MB, NSN NSN 7025-01-381-9488, Part Number 118-007971, CAGE 34984.

2.0 Applicable Documents. The following documents form a part of this SOW to the extent specified. Unless otherwise specified, the issues of these documents are those listed in the Department of Defense Index of Specifications and Standards (DoDISS) and supplement thereto which is in effect on the date of solicitation. In the event of conflict between the documents referenced herein and the contents of this SOW, the contents of this SOW shall be the superseding requirement.

2.1 Military Standards

MIL-STD-129	DoD Standard Practice for Military Marking
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MIL-STD-2073-1C	DoD Standard Practice for Military Packaging
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Military Standards (Guidance Only)

MIL-STD-973	Configuration Management
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2.2 Military Specifications

MIL-C-81309	Corrosion Preventive Compounds, Water Displacing, Ultra Thin Film
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DoD 4000.25-1-M	MILSTRIP Manual
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NAVICPINST 4491.2A	NAVICP Instruction Requisitioning of Contractor Furnished material from the Federal Supply System
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2.3 Other Government Documents and Publications

TM-07737B-24&P/3 System Organizational and Intermediate
Maintenance Manual with Parts List for the
Communications Central AN/MSC-63A

2.4 Industry Standards

ANSI/EIA-625 Requirements for Handling Electrostatic-Discharge
Sensitive ESDS Devices

ANSI/ISO/ASQC Q9003-1994 Quality Systems

Copies of Military Specifications and Standards are available from the Naval Publications and Forms Center, (ATTN: NPODS), 5801 Tabor Avenue, Philadelphia, PA 19120-5099. Copies of other government documents and publications required by contractors in connection with specific SOW requirements shall be obtained through the Contracting Officer: Commander, Attn: Contracting Officer (Code 891), Marine Corps Logistics Bases, 814 Radford Blvd., Albany, Georgia 31704-1128, commercial telephone number (912) 439-6761 or DSN 567-6761. Copies of engineering drawings, if applicable, shall be obtained from Life Cycle Management Center, Attn: Code 825-3, 814 Radford Blvd. Suite 20320, Albany, Georgia 31704-0320, commercial telephone number (912) 439-6410 or DSN 567-6410.

3.0 Requirements

3.1 General Tasks. In fulfilling the specified requirements, the Contractor shall provide materials, labor, equipment, facilities and missing/repair parts, necessary to inspect, diagnose, restore, and test and calibrate the TDC. Upon completion of the repair, the TDC shall be in Condition Code "A."

3.2 Detail Tasks. The following tasks describe the different phases for repair of the GC:

Phase I	Pre-Induction
Phase II	Repair
Phase III	Inspection, Testing and Acceptance
Phase IV	Preparation for Shipment and/or Storage

3.2.1 Phase I (Pre-Induction). A pre-induction inspection analysis shall be performed for each TDC within 5 working days of induction into the Contractor's facility. If repair is not feasible, assign Condition Code "H" (CC "H"), notify Marine Corps Logistics Base (Code 847-3), Albany, Georgia for disposition instructions, otherwise assign CC "M" and induct into the repair cycle. The Pre-induction Checklist which consists of Report DA-2404 (Appendix A) and Standard Form 364 (Appendix B), shall be used to report all anomalies and shall be provided to the government in accordance with section 4.0 of this SOW.

3.2.2 Phase II (Repair). After pre-induction tests and inspections have been completed, repair of the TDC shall be accomplished in accordance with this SOW. Deficiencies noted on the Pre-

Induction Checklist during Phase I shall be repaired/replaced. Components or assemblies shall not be disassembled for replacement of parts unless that part has failed, or the component assembly wherein the part is located is disassembled for repair. Incorporate all current Engineering Change Proposals (ECPs) and Modification Instructions (MIs).

a. Hardware

(1) Replace broken, unserviceable and/or missing hardware including nuts, bolts, screws, washers, turnlock fasteners, mandatory replacement items, safety, and one-time use items. Unserviceable would include any of the above that failed to function properly.

(2) Ensure proper hardware locking devices are present on all moving mechanical assemblies.

(3) Hardware normally supplied with commercial parts shall be used unless specifically prohibited.

b. Publications and Documentation. The Contractor shall use appropriate technical documentation to restore the TDC to Condition Code "A".

c. The following Standards and Publications shall be used to assist the Contractor:

MIL-C-81309	Corrosion Preventive Compounds, Water Displacing, Ultra Thin Film
TM-07737B-24&P/3	System Organizational and Intermediate Maintenance Manual with Parts List for the Communications Central AN/MSC-63A

3.2.3 Phase III (Inspection, Testing and Acceptance)

a. Inspection, Testing and Acceptance of the TDC shall be conducted in accordance with the documents and TM's listed in section 3.2.2.c and documentation retained by the manufacturer.

b. The Contractor shall be responsible for conducting required tests in accordance with applicable procedures and specifications.

c. The Contractor shall be responsible for correcting any deficiencies identified during inspection/testing. MCLB (Code 847-3), Albany, GA representatives may require the Contractor to repeat tests or portions thereof, if the original tests fail to demonstrate compliance with this SOW.

3.2.4 Phase IV (Packaging, Handling, Storage and Transportation (PHS&T))

a. The contractor shall be responsible for preservation and packaging of items being repaired under the terms of this statement of work. Items being prepared for long term storage or

shipment to overseas destinations shall be preserved and packaged in accordance with level "A" requirements of MIL-STD-2073-1C, Appendix A, Table A.VI, Electronic Equipment. Items being prepared for domestic shipment or immediate use shall be to level "B" requirements.

b. Marking of all items shall be in accordance with MIL-STD-129.

c. The Marine Corps will provide the Contractor with the shipping address(es) for delivery of the rebuilt equipment. The Contractor shall be responsible for arranging for shipment to the pre-designated site(s). The Marine Corps will be responsible for transportation costs associated with shipping the subject equipment to and from the Contractor.

3.3 Government Furnished Equipment (GFE)/Government Furnished Materiel (GFM).

GFE is government owned equipment authorized by contract for use by a commercial/government contractor. It is neither consumed during the production nor incorporated into any product. GFM is materiel furnished to a contractor that will be consumed during the course of production or incorporated into product being manufactured/remanufactured under a contract/statement of work. In the event the Marine Corps does have GFE/GFM requirements, the Management Control Activity (MCA/822), Marine Corps Logistics Bases, Albany, Georgia, will coordinate required GFE and will maintain a central control on Marine Corps assets in the Contractor's possession. The MCA will forward a GFE Accountability agreement to the Contractor Facility for signature to establish a chain of custody and property responsibilities for Marine Corps assets. The Contractor shall report receipt of all GFM and report consumption of GFM to the MCA.

3.4 Configuration Control. The contractor shall apply configuration control procedures to established configuration items. The contractor shall not implement configuration changes to an item's documented performance or design characteristics without prior written authorization from the Weapon System/Equipment Manager (Code 847-3). If it is necessary to temporarily depart from the authorized configuration, the contractor shall prepare and submit a Request for Deviation/Request for Waiver. MIL-STD-973 (paragraph 5.4.3 or 5.4.4 and Appendix E) may be used as a guide.

3.5 Contractor Furnished Materiel. The Marine Corps has adopted the Navy's procedures regarding Contractor Furnished Materiel (NAVICPINST 4491.2A). In the event Contractor Furnished Materiel is required for repair parts, the contractor shall requisition through the DoD Supply System. DoD 4000.25-1-M, (MILSTRIP) Chapter 11 authorizes contractors to requisition through the DoD Supply System.

3.6 Electrostatic Discharge (ESD) Control Program. The contractor shall establish, implement and document an ESD control program following the guidelines provided in EIA-625. ESD protective measures shall be used during manufacturing, handling, inspection, test, marking, packaging, storing and transporting ESD sensitive components.

3.7 Quality Assurance Provisions. The contractor shall provide and maintain a quality system that as a minimum, adheres to the requirements of ANSI/ISO/ASQC Q9003-1994, Quality System Model for Quality Assurance in Final Inspection and Test. The program shall

ensure quality throughout all areas to include design, fabrication, processing, assembly, inspection, test, maintenance, and preparation for delivery and shipping. Unless otherwise specified in the contract, the contractor shall be responsible for performance of all inspection requirements. The Government reserves the right to perform any of the inspections set forth in the contract where such inspections are deemed necessary to assure products and services conform to the prescribed requirements.

3.8 Acceptance. The performance of the Contractor and the quality of work delivered, including all equipment furnished and documentation written or compiled, shall be subject to in-process review and inspection during performance. Inspection may be accomplished in-plant or at any work site or location, and Marine Corps representatives shall be permitted to observe the work or to conduct an inspection.

3.9 Rejection. Failure to comply with any of the specified requirements listed herein shall be reason for rejection by MCLB Code 847-3, Albany, representative. The Contractor shall, at no additional cost to MCLB, Albany, Georgia, correct the deficiencies and repeat the verification until an acceptable compliance with acceptance test procedures is demonstrated.

4.0 Reports

4.1 Pre-Induction Checklist. The Contractor shall complete the Pre-Induction Inspection Checklist for each TDC repaired. These documents shall be available prior to final acceptance testing. One copy of each document shall be provided to MCLB (Code 847-3) Albany, Georgia, after final acceptance of the TDC.

4.2 Repairable Item Inspection Report. The Contractor shall provide a Repairable Item Inspection Report for each TDC. The report shall be identified by United States Marine Corps Serial Number.

4.3 Monthly Progress Reports. The Contractor shall provide Monthly Progress Reports summarizing the progress and status of the TDC Program.

CONTRACT DATA REQUIREMENTS LIST
(1 Data Item)

Form Approved
OMB No. 0704-0188

The public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports (0701-0188), 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please DO NOT RETURN your form to the above address. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

A. CONTRACT LINE ITEM NO.	B. EXHIBIT	C. CATEGORY: TDP _____ TM _____ OTHER _____ X
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D. SYSTEM/ITEM Tape Drive Cartridge, 20MB	E. CONTRACT/PR NO.	F. CONTRACTOR
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1. DATA ITEM NO. A001	2. TITLE OF DATA ITEM Contractor's Progress, Status, and Management Report	3. SUBTITLE
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4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-80227	5. CONTRACT REFERENCE SOW 4.3	6. REQUIRING OFFICE MCLBA (847)
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7. DD 250 REQ LT	8. DIST STATEMENT REQUIRED	10. FREQUENCY MTHLY	12. DATE OF FIRST SUBMISSION See Blk 16	14. DISTRIBUTION			
8. APP CODE	A	11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION See Blk 16	a. ADDRESSEE	b. COPIES		
					Draft	Final	
						Reg	Repro

15. REMARKS Contractor format is authorized. Blk 4 - Tailor DI-MGMT-80227 as follows: Delete paragraphs 10.3g, 10.3h, 10.3i, 10.3j, 10.3k, and 10.3n. Blk 12 - The reporting period shall be from the first to last business day of each month. Initial submission shall be 60 DAC. Blk 13 - Subsequent submissions shall be 10 days after the last business day of each month. Distribution Statement A: Approved for public release, distribution is unlimited.	MCLBA (847-3)	0	1	0
15. TOTAL	0	1	0	

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

G. PREPARED BY <i>Ray B. Sumner</i>	H. DATE 9 Nov 99	I. APPROVED BY <i>Walt J. Cook</i>	J. DATE 2 Dec 99
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CONTRACT DATA REQUIREMENTS LIST
(1 Data Item)

Form Approved
OMB No. 0704-0188

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A. CONTRACT LINE ITEM NO.	B. EXHIBIT	C. CATEGORY: TOP _____ TM _____ OTHER _____ X
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D. SYSTEM/ITEM Tape Drive Cartridge, 20 MB	E. CONTRACT/PR NO.	F. CONTRACTOR
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1. DATA ITEM NO. B001	2. TITLE OF DATA ITEM Repairable Item Inspection Report	3. SUBTITLE
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4. AUTHORITY (Data Acquisition Document No.) DI-ILSS-80386	5. CONTRACT REFERENCE SOW 4.2	6. REQUIRING OFFICE MLCBA (847)
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7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED A	10. FREQUENCY ASREQ	12. DATE OF FIRST SUBMISSION See Blk 16	14. DISTRIBUTION		
8. APP CODE	11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION See Blk 16	a. ADDRESSEE	b. COPIES		
				Draft	Final	
					Reg	Repro

16. REMARKS Contractor format is authorized. Blk 10 - A separate report shall be submitted for each Tape Drive Cartridge, 20 MB repaired. Blks 12 & 13 - Submit report by Marine Corps Serial Number 30 days after completion of each Tape Drive Cartridge, 20 MB. Blk 14 - Reports shall be provided on hard copy. Distribution Statement A: Approved for public release, distribution is unlimited.	MCLBA (847-3)	0	1	0
	15. TOTAL		0	1

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

G. PREPARED BY <i>Ray B. Sumner</i>	H. DATE 9 NOV 99	I. APPROVED BY <i>Wick A. Camp</i>	J. DATE 2 Dec 99
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CONTRACT DATA REQUIREMENTS LIST
(1 Data Item)

Form Approved
OMB No. 0704-0188

The public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports (0701-0188), 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please DO NOT RETURN your form to the above address. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

A. CONTRACT LINE ITEM NO.	B. EXHIBIT	C. CATEGORY: TDP _____ TM _____ OTHER _____ <input checked="" type="checkbox"/>
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D. SYSTEM/ITEM Tape Drive Cartridge, 20 MB	E. CONTRACT/PR NO.	F. CONTRACTOR
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1. DATA ITEM NO. C002	2. TITLE OF DATA ITEM Request For Waiver	3. SUBTITLE Configuration Management
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4. AUTHORITY (Data Acquisition Document No.) DI-CMAN-80641B	5. CONTRACT REFERENCE SOW 3.4	6. REQUIRING OFFICE MCLBA (825)
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7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED	10. FREQUENCY ASREQ	12. DATE OF FIRST SUBMISSION SEE BLK 16	14. DISTRIBUTION		
8. APP CODE A		11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION	a. ADDRESSEE	b. COPIES	
					Draft	Final
					Reg	Repro

16. REMARKS Blk 4 - Contractor format is authorized. Blks 10 & 12 - RFWs shall be submitted to obtain authorization to deliver nonconforming material which does not meet prescribed configuration documentation. RFWs will be reviewed and disposition determined within 30 calendar days upon receipt by the Government. RFWs shall be transmitted via E-Mail to the following address: mbmatcomconfigmngmnt@matcom.usmc.mil Distribution Statement A: Approved for public release, distribution is unlimited	15. TOTAL	0	1	0

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

G. PREPARED BY <i>Nancy Bradley</i>	H. DATE 3 Dec 99	I. APPROVED BY <i>Walt A. Cash</i>	J. DATE 6 Dec 99
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