



UNITED STATES MARINE CORPS

MARINE CORPS LOGISTICS COMMAND

814 RADFORD BOULEVARD
ALBANY, GEORGIA 31704-1128

5215
L13

MAR 10 2004

From: Adjutant, Marine Corps Logistics Command
To: Operations ofc

Subj: DIRECTIVES REVIEW

Ref: (a) MCO 5215.1H

1. According to our records, the following directive was promulgated by your office:

BO P4440-13 Government Furnished Equip. (GFE) / (GFM)
(Number) (Title) (Date) 1 July 92

2. Per the reference, this directive requires review for the reason(s) indicated below. Please complete the review, endorse this letter and return it to the Command Adjutant's Office by 12 Apr 04.

Annual Review

A reference in the directive has been revised, changed, or cancelled.

The directive will be 9 years old this year.

The directive is 9 or more years old and must be revised or cancelled.

N. M. Bohannon
N. M. BOHANNON

Date _____

FIRST ENDORSEMENT

From: _____
To: Adjutant, Marine Corps Logistics Command

The review of _____ has been completed. The results of the review are as follows:

Current; no changes required.

Requires change or revision. Estimated date of completion _____.

No longer required and may be cancelled.

Signature: _____

Print name: _____

OIC initials: _____



UNITED STATES MARINE CORPS
MARINE CORPS LOGISTICS BASE
ALBANY, GEORGIA 31704-5000

BO P4440.13
803-3
1 Jul 92

BASE ORDER P4440.13

From: Commander
To: Distribution List

Subj: GOVERNMENT FURNISHED EQUIPMENT (GFE)/GOVERNMENT FURNISHED
MATERIEL (GFM), LOANS AND INVESTIGATION (SHORT TITLE:
GFE/GFM, LOANS AND INVESTIGATION)

Ref: (a) MCO 4400.157B
(b) MCO P4400.162A
(c) NavCompt Manual, Vol. VIII (NOTAL)
(d) DoD 4000.25-1-M (NOTAL)
(e) MCO P4400.150C
(f) FAR (NOTAL)
(g) Master Memorandum of Agreement (MMA) between the
Defense Logistics Agency (DLA) and United States Marine
Corps (USMC) of 13 March 1992 (NOTAL)

Encl: (1) LOCATOR SHEET

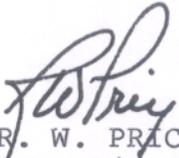
Report Required: Government-Furnished Materiel Status Report
(Report Control Symbol DD-4400-37, External
Report Control Symbol DD-M(Q) 1575), par.
1004.laa

- Purpose. To provide general policies, procedures, and responsibilities to include accounting and reporting instructions covered in references (a) through (g) for the control of Marine Corps-owned materiel when used to satisfy GFE/GFM and loan requirements, and the investigative actions when required. These instructions apply to the management of materiel issued and provided via Military Standard Requisitioning and Issue Procedures requisitions, contracts, purchase orders, and Military Interdepartmental Purchase Requests in support of Marine Corps GFE/GFM requirements and to affect the loans of equipment to DoD military services/agencies and state or local government agencies.
- Background. Assets will be furnished by the Marine Corps only when authorized and when clearly in the best interest of the Marine Corps, national defense, or when requested by the general public, except for foreign military sales which will be referred to CMC (LPO-4) for action on an exception basis.
- Policy. Contractors normally furnish all materiels and equipment required in the performance of government contracts. However, materiel and equipment may be furnished by the Marine Corps when it

BO P4440.13
1 Jul 92

is determined to be in the best interest of the government because of economy, standardization, or expediting production. Special attention will be given to providing materiel and equipment that is determined to be in excess of the Approved Force Acquisition Objective stock level. The Performance Assessment Branch (Code 808-2), Executive Director for Logistics Operations, Marine Corps Logistics Bases, Albany has been designated the Management Control Activity (MCA) for the Marine Corps. The MCA will maintain a central control system over all contractors' access to the DoD supply system. GFE/GFM will not be issued to commercial contractors unless authorized by a contract, purchase order, modification, or amendment signed by an authorized government contracting officer. The Marine Corps will perform a loan of materiel to other DOD agencies only when authorized by the MCA and when clearly in the best interest of the government. Since GFE/GFM is furnished to a contractor, it should not be confused with a loan.

4. Applicability. This Manual is not applicable to the Blount Island Command.
5. Certification. Reviewed and approved this date.


R. W. PRICE
Executive Director
for Logistics Operations

DISTRIBUTION: D Plus CO, MCLB, Barstow, CA
Code B300 (4)
B112 (2)
Defense Depot, Albany, GA (4)
Defense Depot, Barstow, CA (4)

LOCATOR SHEET

Subj: GOVERNMENT FURNISHED EQUIPMENT (GFE)/GOVERNMENT FURNISHED
MATERIEL (GFM), LOANS AND INVESTIGATION (SHORT TITLE:
GFE/GFM, LOANS AND INVESTIGATION)

Location: _____
(Indicate the location(s) of the copy(ies) of this Manual.)

ENCLOSURE (1)

GFE/GFM, LOANS AND INVESTIGATION

RECORD OF CHANGES

Log completed change action as indicated.

Change Number	Date of Change	Date Entered	Signature of Person Incorporated Change

GFE/GFM, LOANS AND INVESTIGATION

CONTENTS

CHAPTER

- 1 GOVERNMENT FURNISHED EQUIPMENT (GFE)/GOVERNMENT FURNISHED MATERIEL (GFM)
- 2 LOANS OF UNITED STATES MARINE CORPS (USMC) EQUIPMENT
- 3 INVESTIGATION OF GOVERNMENT FURNISHED EQUIPMENT (GFE)/GOVERNMENT FURNISHED MATERIEL (GFM) AND LOANS OF USMC MATERIEL TO OTHER AGENCIES

APPENDIX

- A INSTRUCTIONS FOR PREPARING AND DISTRIBUTING THE GOVERNMENT FURNISHED MATERIEL (GFM) STATUS REPORT

GFE/GFM, LOANS AND INVESTIGATION

CHAPTER 1

GOVERNMENT FURNISHED EQUIPMENT (GFE)/
GOVERNMENT FURNISHED MATERIEL (GFM)

	<u>PARAGRAPH</u>	<u>PAGE</u>
INTRODUCTION	1000	1-3
DEFINITIONS	1001	1-3
POLICY	1002	1-4
CONTROL	1003	1-4
ACTION	1004	1-5

FIGURE

1-1	GOVERNMENT-FURNISHED-EQUIPMENT INVENTORY/ACCOUNTABILITY AGREEMENT	1-12
1-2	FORMAT TO REQUEST FOR RESERVATION/ CANCELLATION OF GFM FUNDS	1-14
1-3	FORMAT TO REQUEST RELEASE OF GFM FUNDS	1-15
1-4	FORMAT TO REQUEST OBLIGATION OF FUNDS FOR GFM MATERIEL	1-16
1-5	FORMAT FOR THE AVAILABILITY/RESERVATION/ CANCELLATION OF GFM	1-17
1-6	FORMAT FOR THE ISSUE/CANCELLATION OF GFM.	1-18
1-7	FORMAT FOR AVAILABILITY/RESERVATION OF GFE	1-19
1-8	FORMAT TO REQUEST FOR ISSUE OF GFE	1-20
1-9	FORMAT OF LETTER TO REQUEST UPDATING OF THE SS-03 DOCUMENT CONTROL FILE AND MASTER INVENTORY FILE	1-21
1-10	FORMAT FOR THE ISSUE OR CANCELLATION OF GFE	1-22
1-11	FORMAT TO REQUEST FOR RESERVATION/ CANCELLATION OF GFM MATERIEL	1-23

GFE/GFM, LOANS AND INVESTIGATION

	<u>PAGE</u>
1-12 FORMAT TO REQUEST FOR RESERVATION OF GFE .	1-24
1-13 FORMAT TO REQUEST FOR GFM MATERIEL FOR COMMERCIAL REPAIR CONTRACTS	1-25
1-14 FORMAT TO REQUEST RELEASE OF GFM MATERIEL .	1-26

5. Commanders, Defense Depot, Albany, GA/Barstow, CA will perform the below functions per the Memorandum of Agreement (MMA) between the Defense Logistics Agency (DLA) and USMC dated 13 March 1992.
- a. Ship loan materiel as directed by the ILSD (Codes 830/840).
 - b. Forward copies of DD-1348-1/DD-1149 with serial numbers noted, to the MCA, EDLO (Code 808-2).
 - c. Receive, inspect, and confirm receipt of loan materiel being returned to the stores system.
 - d. Perform a 100 percent inspection on all returned loan materiel to determine true condition. Submit Reports of Discrepancy or Transportation Discrepancy Reports as appropriate. Upon request from the MCA, EDLO (Code 808-2), provide itemized detailed cost estimates to upgrade assets to original condition within 10 working days of request.
 - e. Verify receipt of returned loan materiel in the Prepositioned Materiel Receipt File and process as applicable.
 - f. Determine the final condition of all loan items returned.
 - g. Process DIC D6N receipt transaction and DIC ARO materiel release confirmation as appropriate.
 - h. Maintain liaison with the MCA, EDLO (Code 808-2).
 - i. Issue stores assets to the Repair Division (Code 880) for use in "static displays" on base as required.
 - j. Obtain written verification of receipt from the addressee cited on the DD-1348-1 (e.g., Repair Division, ILSD, and Tenant Activities) when items are shipped to "On Base" activities or delivered locally without involving the Traffic Management Office or parcel post. Maintain physical records of the Materiel Release Orders and applicable receipt verification documentation per applicable directives.
6. Director, Repair Division (Code 880); Maintenance Directorate
- a. Receive from the Defense Depot, Albany, GA equipment to be used in static displays.
 - b. Participate in functions as directed, both locally and on base, requiring a "static display."

GFE/GFM, LOANS AND INVESTIGATION

CHAPTER 1

GOVERNMENT FURNISHED EQUIPMENT (GFE)/ GOVERNMENT FURNISHED MATERIEL (GFM)

1000. INTRODUCTION. This chapter provides general policies, procedures, and responsibilities to include accounting and reporting instructions for items being issued or procured in support of Marine Corps GFE/GFM requirements. Items being procured in support of Marine Corps GFE/GFM requirements procured via contracts issued by other military services/agencies will be coordinated by the Program Managers, Marine Corps Systems Command (MARCORSYSCOM), and managed by the Management Control Activity (MCA) of that service/agency. The information contained herein applies to the management of materiel procured or provided via Military Standard Requisitioning and Issue Procedures (MILSTRIP) requisitions, purchase orders, contracts, and Military Interdepartmental Purchase Requests in support of Marine Corps GFE/GFM requirements per MCO P4400.162 and MCO 4400.157. The Commander, Marine Corps Logistics Bases (COMMARCORLOGBASES) has been tasked with the responsibility for the administration and accountability of materiel consigned to contractors or government repair facilities outside the Marine Corps for purposes of modernization, modification, repair, or overhaul.

1001. DEFINITIONS

1. GFE. Government-owned equipment authorized by contract for use by a commercial contractor which will not be consumed during production nor incorporated into the end item. This equipment will be returned to wholesale stock in the same condition or configuration as when delivered to the contractor, subject to normal wear.
2. GFM. Materiel in the possession of, or acquired by, the government and later delivered or otherwise made available to a contractor. GFM is property that may be incorporated into or attached to a deliverable end item or that may be consumed or expended in performing a contract. GFM includes assemblies, components, parts, raw and processed materials, and small tools and assemblies that may be consumed in normal use in performing a contract.
3. MCA. DoD component/activity designated to initially receive and effect control over service initiated and contractor initiated requisitions for GFE/GFM which would be supplied from the wholesale system. The MCA for the Marine Corps is the Executive Director for Logistics Operations (EDLO) (Code 808-2).
4. Commercially Performed Maintenance Contracts. Any repair, overhaul, modification, or reconditioning requirements performed under contract by commercial contractors.

1002. POLICY

1. GFE/GFM will not be issued as a loan, but as a commitment per contractual agreement. Although GFE is a loan of materiel, it is based on a commercial contractual agreement, whereas loans are based on an informal agreement.
2. Contractors normally furnish all materiel and equipment required in the performance of government contracts. However, materiel and equipment may be furnished by the Marine Corps when it is determined to be in the best interest of the government because of economy, standardization, or expediting production.
3. The decision to provide contractors with GFE/GFM must be supported by sound rational documentation.
4. Assets in excess of the Approved Force Acquisition Objective will be used to fill GFE/GFM requirements rather than initiating procurement action.
5. All service/agency or contractor requisitions will flow through the MCA, EDLO (Code 808-2) for validation and approval. Rejection of documents will be accomplished only after all possible attempts to correct the questionable data have been exhausted.
6. All contracts, purchase orders, modifications, or amendments requiring GFE/GFM will be provided to the MCA.
7. Contractors are responsible and accountable for all government property per the terms of the contract. Verification of inventory and disposition of equipment and materiel issued to contractors is the responsibility of the Contract Administration Office administering the contract in conjunction with the MCA, EDLO (Code 808-2).
8. Investigations of GFE/GFM are covered in Chapter 3.

1003. CONTROL. A data base has been established by Marine Corps Logistics Bases, Albany to track all GFE/GFM and is used by the MCA, EDLO (Code 808-2). Data can be obtained by inserting National Stock Number (NSN), project code, contractors name, contract number, or procurement work order.

1. Determination of Asset Availability. Upon receipt of an authorized GFE/GFM reservation or shipment request, asset availability determination will be made by personnel within the MCA, EDLO (Code 808-2) and the Integrated Logistics Support Directorate (ILSD) (Codes 830/840). Consideration for approval of GFE/GFM by the MCA, EDLO (Code 808-2) will include the following:
 - a. Effects on readiness posture.
 - b. Adequate asset positions.

- c. Exhaustion of all other support by the borrower.
2. Marine Corps Assets Available. When it is determined that Marine Corps assets are available, and upon approval of the contract, action will be taken to produce an immediate issue of the materiel or reserve materiel in Purpose Code (PC) "H." The MCA directs the loading to the Project Requirement File (PRF) if supply action is not required within 90 days.
3. Marine Corps Assets Not Available. When Marine Corps assets are not available, the assets will be procured utilizing MARCORSSYSCOM or other service funding, or redistributed from a using unit to satisfy the requirement.
4. Inventory Accountability Agreement. GFE will be supported by an Inventory Accountability agreement. (See figure 1-1.)

1004. ACTION

1. Performance Assessment Branch (Code 808-2); EDLO

- a. Perform the Logistics Element Manager functions for the Marine Corps GFE/GFM programs as provided in Marine Corps directives.
- b. Take appropriate action to acquire, ship, and account for all GFE/GFM requirements. Stores Account Code (SAC)-1 materials will be funded utilizing MARCORSSYSCOM or other service funding. Funding for SAC 2 and SAC 3 materiel is not required.
- c. Administer the GFE/GFM program within the Marine Corps per MCO P4400.162. (Through coordination with the Executive Director for Financial Management (EDFM) (Code 440), item accountability will be maintained on the financial report by appropriate purpose and condition codes for GFE through final disposition. Ensure stores accounting financial inventory records are reconciled monthly with the Master Inventory File (MIF) balances and the dollar value of materiel adjusted on hand.)
- d. Restrict contractor access to specific predetermined items or classes of materiel by ensuring that requisitions are valid and authorized per the terms of an existing contract.
- e. Reject contractor requisitions not meeting the terms cited in paragraph 1004.1d above.
- f. Validate the data elements and codes in the MILSTRIP requisition, modifier, passing order, referral order, follow-up, redistribution order, and cancellation regardless of the method of transmission.
- g. Receive service/agency or contractor Inventory Control Point GFM Validation Request (AX1) and process per DoD 4000.25-1-M.

h. Forward MCA GFM Validation Response (AX2) to the service/agency or contractor and process per DoD 4000.25-1-M.

i. Assign project codes to all requests for reservation or shipment of GFE/GFM per DoD 4000.25-1-M. The project code contains three characters. The first digit designates the location of the contract. The first digit in HQMC contracts is a "Z" followed by sequential numeric and alpha characters. The first digit in MARCORLOGBASES administered contracts is an "X" followed by sequential alpha and numeric characters.

j. Maintain a copy of the contract authorizing the release of GFE/GFM and a copy of the requisition and status history to facilitate manual auditing of all GFE/GFM transactions.

k. Load to and maintain historical and management GFE/GFM data in the computer data base.

l. Coordinate reservations, issues, shipments and cancellations with the appropriate Item Managers (IM's) within the ILSD (Codes 830/840).

(1) Coordinate the commitment and obligation of funds for GFE/GFM SAC-1 items with the EDFM (Code 460). (See figures 1-2 and 1-3.)

(2) Coordinate the obligation of funds for repair of GFM materiel with the EDLO (Code 803-1) (See figure 1-4.)

(3) Provide the cost analysis or fund code, signal code, transportation appropriation data, and activity address code applicable to GFE/GFM issues to the IM's. (See figures 1-5 through 1-8.)

m. Request the ILSD (Codes 830/840) establish a due-in to update SS-03. (See figure 1-9.)

n. Request the IM's load GFE/GFM requirements to the PRF when supply action is not required within 90 days.

o. Advise the authorized requisitioner of the project code assigned to the GFE/GFM reservation or shipment and when materiel has been attained to satisfy the requirement for each contract.

p. Advise the authorized requisitioner immediately when GFE/GFM cannot be shipped by the assigned Required Delivery Date (RDD).

q. Initiate follow-up action when GFE/GFM materiel receipt confirmation has not been reported by the consignee within 15 days after the RDD.

r. Coordinate the return of GFE and any excess GFM. Ensure the provisions of the contract are adhered to in regard to the return of GFE and excess GFM.

s. Investigate GFE/GFM discrepancy reports received from the contractor and Defense Contract Management Area Operations (DCMAO) and forward the results of the investigation to the appropriate contracting agency with recommended corrective action within 10 days of discrepancy notification.

t. Maintain GFE/GFM supply accountability. (Billing and Payment procedures will be per NavCompt Manual, Volume VIII; DoD 4000.25-1-M; and as covered by the contractual agreement.)

u. Provide disposition instructions for the return of GFE/GFM where instructions are not provided in the contract or when changes thereto become necessary. (Instructions will advise the shipper to mark containers and equipment with the Procurement Instrument Identification Number (PIIN), project code, and document number.)

v. Advise the requisitioner of the appropriate cost data for all SAC-1 requirements for the purpose of stores system reimbursement.

w. Provide to CMC (CP) by 1 December each year a listing by commodity, by project unit cost, total cost for the entire range, and quantity of the reserved SAC 1 and 2 items.

x. Maintain a central control system over all contractors' access to the DoD supply system. This function will be Performed per MCO 4400.157; MCO P4400.162; NavCompt Manual, Volume VIII; and DoD 4000.25-1-M.

y. Reject any GFE/GFM requests which exceed the quantity limitation provided in the contractual agreement.

z. Approve and direct all requests and extensions for borrowed GFE.

(1) Execute a GFE inventory accountability agreement with contractors per figure 1-1 or require the Data Item Description, DIMGMT-80269, report be provided to the MCA. If the signed agreement has not been returned within 30 days, initiate follow-up action.

(a) Provide the DCMAO with the quarterly GFM Status Report per appendix A citing the GFM shipments made to contractors and those requisitions rejected. Report Control Symbol DD-4400-37 is assigned to this report per MCO 4400.157.

(b) Monitor all Marine Corps-owned GFE/GFM in the possession of contractors. (Records will be maintained on all issue receipts and Money Value Only Account (M99) processed in Subsystem (SS)-03 and SS-04. The MCA, EDLO (Code 808-2) will reconcile the Money Value Only Account (M99) monthly.)

(c) Assign the document number for GFM to consist of the branch code (M98808) in Card Columns (CC's) 30-35, current Julian

date in CC's 36-39, and the serial number in CC's 40-43. The first three digits of the serial number will be numeric and the last digit will be an alphabetic character to reflect the materiel identity:
M = GFM.

2. Director, Mobile Equipment/Ordnance Division (Code 830), and Director, Communication-Electronic/Missile Division (Code 840); ILSD

- a. Forward all incoming GFE/GFM requests, requisitions, or queries to the MCA, EDLO (Code 808-2) for action.
- b. Determine asset availability upon request from the MCA, EDLO (Code 808-2).
- c. Assign the document number for GFE to consist of the branch code (M988__) in CC's 30-35, current Julian date in CC's 36-39, and the serial number in CC's 40-43. The first three digits of the serial number will be numeric and the last digit will be an alphabetic character to reflect the materiel identity: E = GFE.
- d. Provide the actions required in figures 1-4 through 1-8 per the MCA, EDLO (Code 808-2) established priorities.
- e. Load GFE/GFM reservation requirements to the PRF when supply action is not required within 90 days. (When delivery is required within 90 days, a materiel reservation is not required.) Reservations will be loaded as follows:
 - (1) Requirement load, Document Identifier Code (DIC) ZO_.
 - (2) PC "H" (transfer assets from PC "A" to "H").
- f. Advise the MCA, EDLO (Code 808-2) when requirements have been attained or cannot be attained or shipped in time to meet the assigned RDD's. Provide the date that assets can be expected to arrive to the MCA.
- g. Initiate immediate supply action when GFE/GFM requirement RDD's preclude establishing a PRF reservation.
- h. Issue and ship GFE/GFM per instructions provided by the MCA, EDLO (Code 808-2). The requirement release will cite:
 - (1) Requisition with exception data, DIC A0E.
 - (2) Project code.
 - (3) Contract or procurement work order number.
 - (4) Accounting and transportation appropriation data.
 - (5) Ship to address code.

(6) Mark for information.

i. Advise the Defense Depot, Albany/Barstow responsible for shipment to mark and tag all equipment with the project code and document number.

j. Provide the MCA, EDLO (Code 808-2) a legible copy of all documentation and backup data confirming shipment date and mode by the appropriate Defense Depot, Albany/Barstow.

k. Establish due-in records on the MIF and Document Control Files as a result of the following: (See figure 1-9)

(1) Documentation authorizing GFE/GFM issues.

(2) Disposition instructions provided a contractor.

(3) Materiel Inspection and Receiving Report (DD-250) advising the transfer of GFE from one contractor to another.

l. Identify dues as follows:

(1) GFE returned by contractors once contractual usage is accomplished.

(2) Residual and unused GFM returned by contractors.

(3) GFE/GFM due based on HQMC and MARCORLOGBASES initiated procurement actions.

m. Ensure that all transactions relative to GFE/GFM contain the appropriate project and management transaction codes to identify with applicable due-ins (i.e., contract modifications and cancellations, etc.) to ensure timely updates to the due record.

3. Principal Director, Contracts Directorate (Code 90)

a. Ensure the provisions of the Federal Acquisition Regulations are adhered to in the contractual documents containing GFE and GFM.

b. Include an instructional clause in all contracts where GFE/GFM has been authorized requiring the contractor to do the following:

(1) Acknowledge receipt of GFE/GFM by signing a copy of the DoD Single Line Item Release/Receipt Document (DD-1348-1) accompanying the shipment, and forward the signed copy to the MCA, EDLO (Code 808-2).

(2) Return GFE to the Marine Corps in the same condition as when delivered to the contractor, normal wear expected.

c. Include in the contract (that includes GFE/GFM) the total value of the GFE/GFM in order to establish total (true) value of the

cost of the contract. List GFE/GFM in the appropriate section of the contract by NSN, Standard Unit Price (SUP), and quantity.

d. Advise the contractor to request disposition instructions from the MCA at least 60 days prior to scheduled contract completion or sooner, if early return is desired. Instruct the contractor to mark all containers used to return GFE and GFM excess with the document number, PIIN, and project code.

e. Instruct the contractor to report any deficiencies in quantity, quality, or failure to the MCA, EDLO (Code 808-2) via the Contracting Office.

f. Provide a point of contact for GFE/GFM at the contractor's plant.

g. Provide the MCA, EDLO (Code 808-2) with a copy of all contracts and modifications thereto where GFE/GFM has been authorized.

h. Complete and forward figures 1-10 through 1-14, as applicable, for each contract containing GFE/GFM.

4. Commanders, Defense Depot, Albany, GA/Barstow, CA will perform the below functions per the Master Memorandum of Agreement (MMA) between the Defense Logistics Agency (DLA) and United States Marine Corps (USMC) dated 13 March 1992.

a. Ship GFE/GFM as directed by the ILSD (Codes 830/840).

b. Receive, inspect, and confirm receipt of GFE/GFM being returned to the stores system.

c. Perform a 100 percent inspection on all returned materiel to determine true condition. Submit Reports of Discrepancy and Transportation Discrepancy Reports as appropriate. Upon request from the MCA, EDLO (Code 808-2), provide itemized/detailed cost estimates to upgrade assets to the original condition within 10 working days of a request.

d. Determine the final condition of all GFE/GFM items returned.

e. Process DIC's D4/D6 receipt transactions and DIC ARO materiel release confirmations as appropriate.

f. Forward copies of DD-1348-1's/DD-1149 with serial numbers noted, to the MCA, EDLO (Code 808-2).

g. Maintain liaison with the MCA, EDLO (Code 808-2).

5. Executive Director for Financial Management (Code 40)

a. Maintain fiscal accountability for all GFE/GFM. Billing and payment procedures will be per NavCompt Manual, Volume VIII, and as covered by the contractual agreement.

b. Adjust the SUP to reflect the true unit price (i.e., the contractor cost plus GFM) on those items where the Marine Corps has procuring authority.

c. Maintain the Money Value Only Account (M99).

d. Provide GFE/GFM receipts to the MCA, EDLO (Code 808-2) through the monthly "Detailed Transactions Listing."

e. Reconcile stores accounting financial inventory records monthly with the MCA's balances and adjust the dollar value of the materiel on hand.

f. Provide action as requested, per figures 1-2 and 1-3.

6. Plans, Policy, and Management Services Branch; EDLO (Code 803-1).
Provide action as requested, per figure 1-4.

GOVERNMENT-FURNISHED-EQUIPMENT
INVENTORY/ACCOUNTABILITY AGREEMENT

GFE/GFM, LOANS AND INVESTIGATION

- Project Code: _____ Contract Number: _____
1. Per the referenced contract, this Inventory/Accountability Agreement, made in duplicate this _____ day of _____ year _____ by and between the UNITED STATES MARINE CORPS, MARINE CORPS LOGISTICS BASE, ALBANY, GEORGIA 31704-5000, herein called the lender, and _____ herein called the contractor borrower, for the materiel listed on Page 2.
 2. Total Value \$ _____
 3. Shipment authorization: CONTRACT NR: _____
 4. GFE period: From _____ To _____
Note: GFE period will not exceed one year periods or the completion date of the contract whichever first occurs.
 5. Obligation Statement of the Contractor Borrower: I agree to the following:
 - a. The title(s) will remain within the United States Marine Corps, Department of the Navy.
 - b. To protect all proprietary, patent, and industrial rights to the property, the information furnished with the property, and the information derived therefrom.
 - c. To safeguard classified material.
 - d. This materiel belongs to the Commander, Marine Corps Logistics Bases, Albany, Georgia. It cannot be shipped or transferred without authorization from the Management Control Activity (Code 808-2), Marine Corps Logistics Bases, Albany, Georgia.
 - e. That accountability of materiel furnished is the responsibility of the contractor borrow.
 - f. Signing this agreement, acknowledges receipt and custody of Marine Corps assets listed herein.
 6. _____, _____ Seal this _____ day of _____ year _____ with
Name of Contractor _____ Authorized Representative
point of contact _____, telephone _____.
 7. UNITED STATES MARINE CORPS _____ Seal, this _____ day of _____ year _____ with point of
Authorized Lender
contact _____, telephone _____.

Figure 1-1.--Government-Furnished-Equipment Inventory/
Accountability Agreement.

GOVERNMENT-FURNISHED-EQUIPMENT
INVENTORY/ACCOUNTABILITY AGREEMENT
CONTINUATION SHEET

Project Code: _____ Contract Number _____

<u>NSN</u>	<u>NOMENCLATURE</u>	<u>C/C</u>	<u>U/I</u>	<u>QTY</u>	<u>SUP</u>	<u>EUP</u>	<u>SERIAL NO.</u>	<u>DOCUMENT NUMBER</u>
------------	---------------------	------------	------------	------------	------------	------------	-------------------	------------------------

Figure 1-1.--Government-Furnished-Equipment Inventory/
Accountability Agreement--Continued.

GFE/GFM, LOANS AND INVESTIGATION

NOTE: Prepare Original and Two (2) Copies

FROM: Management Control Activity (MCA) (Code 808-2)	TO: EDFM (Code 4____)
---	--------------------------

ITEMS BEING PURCHASED

NSN	BUY REQUEST NUMBER
NOMENCLATURE	FUND CODE
QUANTITY	IFB/RFP NUMBER
	CONTRACT NUMBER

GFM Required:

NSN	NOM	QTY	U/I	SUP	EXT.	U/PRICE	DOC. NO.
-----	-----	-----	-----	-----	------	---------	----------

TOTAL GFM \$ _____

- Request PMC funds be reserved for SAC 1 in the amount of \$_____, Project Code _____ and Purpose Code "H" applies.
- Cancel fund reservation(s) for Purpose Code "H," Project Code _____ and Fund Code _____.

REMARKS:

MCA Assigned	Signature	Date
--------------	-----------	------

FIRST ENDORSEMENT

FROM: EDFM (Code 4____)	TO: MCA (Code 808-2)
----------------------------	-------------------------

- PMC Funds have been reserved for SFA item in the amount requested. Fund Code _____ applies.
- Insufficient or no funds available (see remarks).
- Fund Reservation cancelled per your request.

REMARKS:

Signature	Date
-----------	------

Figure 1-2.--Format to Request for Reservation/
Cancellation of GFM Funds.

GFE/GFM, LOANS AND INVESTIGATION

NOTE: Prepare Original and One (1) Copy

FROM: Management Control Activity (MCA) (Code 808-2)	TO: Executive Director Financial Management (EDFM) (Code 4____)
---	---

Documents for GFM are forwarded for commitment and obligation of funds for Project Code _____ and Fund Code _____, as assigned by "Request for Reservation of GFM Material/Funds" of _____.

(NOTE: Purpose Code must equal "H.")

NSN	NOM	QTY	U/I	SUP	EXT.	U/PRICE	DOC. NO.
-----	-----	-----	-----	-----	------	---------	----------

REMARKS:

Signature	Date
FIRST ENDORSEMENT	
FROM: EDFM (Code 4____)	TO: MCA (Code 808-2)

Funds have been committed and obligated as requested.

REMARKS:

Signature	Date
-----------	------

Figure 1-3.--Format to Request the Release of GFM Funds.

GFE/GFM, LOANS AND INVESTIGATION

NOTE: Prepare Original and Two (2) Copies

FROM: Management Control Activity (MCA)
(Code 808-2) TO:

ITEMS BEING REPAIRED

NSN	WIR DOCUMENT NUMBER
NOMENCLATURE	BOA NUMBER
QUANTITY	PII NUMBER
PROJECT CODE	CONTRACTOR NAME

Request the below be obligated against the below cited appropriation:

Item No.	Appropriation Symbol and Subhead	Object Class	Bureau Cont. No.	Sub Allot	Auth'n Acct'g Act'y	Trans Type	Property Acct'g Act'y	Country	Cost Code	Amount
	17_1106.2770	000	67004	0	67004	2D	000000			
NSN	NOM			QTY	U/I	DOC. NO.	SUP	EXT. U/PRICE	SIG CODE	FUND CODE

Total GFM \$ _____

REMARKS:

Signature _____ Date: _____

FIRST ENDORSEMENT

FROM: TO: MCA
(Code 808-2)

- Funds have been obligated as requested.
- Funds not available (see remarks).

REMARKS:

Signature _____ Date _____

Figure 1-4.--Format to Request Obligation of Funds for GFM Materiel.

GFE/GFM, LOANS AND INVESTIGATION

NOTE: Prepare Original and Two (2) Copies

FROM: Management Control Activity (MCA) (Code 808-2)	TO: ILSD (Code 8____) LMC____ VIA: ILSD (Code 8____)
---	---

Encl: (1) _____
(2) _____
(3) _____

Request the following items being considered as GFM, assigned Project Code _____, be reserved in Purpose Code "H".

NSN	NOM	U/I	QTY	PRI	SUP	EXT.	U/PRICE	SAC
-----	-----	-----	-----	-----	-----	------	---------	-----

IFB/RFP/CONTRACT NO. _____ MIPR NO. _____ PWO NO. _____

RDD _____ FUND CODE _____. SIGNAL CODE _____ apply.

Advise MCA of attainment of materiel not later than _____.

Cancel above GFM on Project Code _____.

REMARKS:

Signature Phone No:	Date
------------------------	------

FIRST ENDORSEMENT

FROM: ILSD (Code 8____) VIA: ILSD (Code 8____)	TO: MCA (Code 808-2)
---	-------------------------

Above GFM has been reserved in Purpose Code "H" for Project Code _____ except as indicated below.

GFM cancelled per your request.

REMARKS:

Signature Phone No:	Date
------------------------	------

Figure 1-5.--Format for the Availability/Reservation/
Cancellation of GFM.

GFE/GFM, LOANS AND INVESTIGATION

NOTE: Prepare Original and Two (2) Copies

FROM: Management Control Activity (MCA) (Code 808-2)	TO: ILSD (Code 8) LMC VIA: ILSD (Code 8)
---	---

Release of below document(s) (is)(are) authorized. The following data must be noted on documents.

CONTRACT NO. _____ PWO NO. _____

COST ANALYSIS CODE _____ FUND CODE _____ SIGNAL CODE _____ PRI _____

DODAAC _____ RDD _____ PROJECT CODE _____

SHIP TO: _____

MARK FOR: _____

POINT OF CONTACT: _____ PHONE NO: _____

Furnish a copy of the MRO to Code 808-2, inform the appropriate Commander, Defense Depot, Albany, GA/ Barstow, CA (Info 808-2) on all ARO/A6's and provide copies of shipping/receipt documents to above code, with serial numbers, if applicable. Ensure the project code is cited. Transportation charge appropriation data must be cited on MRO's.

17_1109.6992 022 00703/0 000027 2D OOL_AG 6992300_6001

The following document numbers apply.

DOC. NO.	NOM	NSN	SAC	QTY	U/I	SUP	EXT. U/PRICE
----------	-----	-----	-----	-----	-----	-----	--------------

Cancel items listed in remarks.

REMARKS:

Ship by traceable means.

Signature	Date
Phone No:	

FIRST ENDORSEMENT

FROM: ILSD (Code 8) VIA: ILSD (Code 8)	To: MCA (Code 808-2)
---	-------------------------

Items: Released for shipment (MRO's attached). Cancelled as requested. See remarks for exception.

REMARKS:

Signature	Date
Phone No:	

Figure 1-6.--Format for the Issue/Cancellation of GFM.

GFE/GFM, LOANS AND INVESTIGATION

NOTE: Prepare Original and Two (2) Copies

FROM: Management Control Activity (MCA) (Code 808-2)	TO: ILSD (Code 8____) LMC: _____ VIA: ILSD (Code 8____)
---	--

ITEMS BEING PURCHASED

NSN	BUY REQUEST NUMBER
NOMENCLATURE	
QUANTITY	IFB/RFP NUMBER
RDD	CONTRACT NUMBER

GFE Required: Verify availability of below items(s).

If available, reserve in Purpose Code "H" for GFE. Project Code Assigned _____.

NSN	NOM	QTY	U/I	SUP	EXT. PRICE	SAC
-----	-----	-----	-----	-----	------------	-----

REMARKS:

Please respond to Code 808-2 by _____.

Signature Phone No:	Date
------------------------	------

FIRST ENDORSEMENT

FROM: ILSD (Code 8____) VIA: ILSD (Code 8____)	TO: MCA (Code 808-2)
---	-------------------------

- Materiel Reserved as Requested
- Materiel Not Available (See Remarks)

REMARKS:

Signature Phone No:	Date
------------------------	------

Figure 1-7.--Format for Availability/Reservation of GFE.

GFE/GFM, LOANS AND INVESTIGATION

NOTE: Prepare Original and Two (2) Copies

FROM: Management Control Activity (MCA) (Code 808-2)	TO: ILSD (Code 8____) LMC: _____ VIA: ILSD Management Branch (Code 8____)
---	--

ITEMS BEING PURCHASED

NSN	BUY REQUEST NUMBER
NOMENCLATURE	PWO NO.
QUANTITY	IFB/RFP NUMBER
RDD	CONTRACT NUMBER/MIPR NO.

Release below GFE, assigned Project Code _____.

NSN	NOM	QTY	U/I	SUP	SAC	PRI	SIG	CAC
-----	-----	-----	-----	-----	-----	-----	-----	-----

Furnish a copy of MRO, inform the appropriate Commander, Defense Depot, Albany, GA/Barstow, CA Info (Code 808-2) on all ARO/A6's and provide copies of shipping receipt documents Code 808-2 with serial numbers (if applicable).

Ensure Project Code is cited. RDD: _____ DODAAC: _____

SHIP TO:

MARK FOR:

POINT OF CONTACT: _____ PHONE NO.: _____

REMARKS: Ship by traceable means.

Signature	Date
Phone No:	

FIRST ENDORSEMENT

FROM: ILSD (Code 8____) VIA: ILSD Management Branch (Code 8____)	To: MCA (Code 808-2)
---	-------------------------

Above GFE for Project Code _____ has been released, except for those cited in remarks.
Copy of MRO's attached. Following Document Numbers Apply:

Signature	Date
Phone No:	

Figure 1-8.--Format to Request for Issue of GFE.

GFE/GFM, LOANS AND INVESTIGATION

EXECUTIVE DIRECTOR FOR LOGISTICS OPERATIONS
Marine Corps Logistics Bases
Albany, Georgia 31704-5000

4340
Code 808-2(X)

MEMORANDUM

From: Executive Director
To:

Subj: UPDATE OF THE SS-03 DOCUMENT CONTROL FILE AND MASTER
INVENTORY FILE

Ref: (a) MCO P4400.162A

1. Per the reference, an analysis of the Government Furnished Equipment and loan file for Project Code _____ indicates that a Due-In (ZFN) should be loaded to the SS-03 Document Control File and Master Inventory File in order that accurate accountability records may be maintained by the Integrated Logistics Support Directorate Logistics Manager and the Executive Director for Financial Management M99 Account Manager.

2. The following information is provided:

<u>NSN</u>	<u>NOMENCLATURE</u>	<u>QTY</u>
<u>DOC NR</u>	<u>PROJECT CODE</u>	<u>RSA</u>

3. Point of contact is _____ (Code 808-2), extensions _____.

Figure 1-9.--Format of Letter to Request Updating of the SS-03 Document Control File and Master Inventory File.

GFE/GFM, LOANS AND INVESTIGATION

NOTE: Prepare Original and Two (2) Copies

FROM: Contracts Directorate (Code 9___)	TO: Management Control Activity (Code 808-2)
--	---

ITEMS BEING PURCHASED

NSN	BUY REQUEST NUMBER
NOMENCLATURE	PROJECT CODE
QUANTITY	IFB/RFP NUMBER
RDD	CONTRACT NUMBER

Request below GFE to contractor as cited on the contract.
(Encl (1) copy of Contract)

NSN	NOM	QTY	U/I	SUP	EXT. U/PRICE	SAC
-----	-----	-----	-----	-----	--------------	-----

Cancel above GFM on Project Code _____.

REMARKS:

Contract Specialist Assigned: Phone No:	Signature	Date
--	-----------	------

FIRST ENDORSEMENT

FROM: MCA (Code 808-2)	TO: Contracts Directorate (Code 9___)
---------------------------	--

- GFE materiel has been released for shipment (see Remark No. 1)
Project Code Assigned _____.
- GFE materiel not furnished (see Remark No. 2)
- Cancelled as requested.

REMARKS:

1. Request provide this office a copy of the "Report of Property Received" signed by the contractor.
- 2.

Signature	Date
-----------	------

Figure 1-10.--Format for The Issue or Cancellation of GFE.

GFE/GFM, LOANS AND INVESTIGATION

NOTE: Prepare Original and Two (2) Copies

FROM: Contracts Directorate (Code 9__)	TO: Management Control Activity (MCA) (Code 808-2)
---	---

ITEMS BEING PURCHASED

NSN	BUY REQUEST NUMBER
NOMENCLATURE	FUND CODE
QUANTITY	IFB/RFP NUMBER
	CONTRACT NUMBER

GFM Required:

NSN	NOM	QTY	U/I	SUP	EXT. U/PRICE	SAC
-----	-----	-----	-----	-----	--------------	-----

Cancel above GFM on Project Code _____ . TOTAL GFM \$ _____

REMARKS:

Contract Specialist Assigned: Phone No:	Signature	Date
--	-----------	------

FIRST ENDORSEMENT

FROM: MCA (Code 808-2)	TO: Contracts Directorate (Code 9__)
---------------------------	---

- GFM Cancelled per you request.
- Insufficient funds - materiel not reserved. Request advise.
- Materiel/funds have been reserved; Contract (W/GFM) will contain:
1. GFM by NSN, Nom, Sup, Qty, and Extended Price.
 2. Total GFM Cost.
 3. GFM Appropriation and Fund Code.
 4. Project Code _____.
 5. Instructions for the Contractor to Provide MCLB, Albany (Code 808-2) with a signed copy of the Receipt Document (DD Form 1348-1).

REMARKS:

Signature	Date:
-----------	-------

Figure 1-11.--Format to Request for Reservation/
Cancellation of GFM Materiel.

GFE/GFM, LOANS AND INVESTIGATION

NOTE: Prepare Original and Two (2) Copies

FROM: Contracts Directorate (Code 9__)	TO: Management Control Activity (Code 808-2)
---	---

ITEMS BEING PURCHASED

NSN	BUY REQUEST NUMBER
NOMENCLATURE	IFB/RFP NUMBER
QUANTITY	CONTRACT NUMBER
RDD	

NSN	NOM	QTY	U/I	SUP	EXT. U/PRICE	SAC
-----	-----	-----	-----	-----	--------------	-----

REMARKS:

Contract Specialist Assigned: Phone No:	Signature	Date
--	-----------	------

FIRST ENDORSEMENT

FROM: MCA (Code 808-2)	TO: Contracts Directorate (Code 9__)
---------------------------	---

- Materiel has been reserved; Contract (W/GFE) will contain;
1. GFE by NSN, NOM, SUP, QTY, and Extended Price. 2. Required Return Date.
 3. Project Code _____.
 4. Return Shipping Data:
Ship To:
M/F:
 5. Contractor will return the GFE FOB destination in the same condition/configuration as received, normal wear expected. The Marine Corps reserves the right to inspect returned GFE to determine condition. Should the Marine Corps determine that restoration is required, an agreement shall be attempted with the contractor to either restore the equipment or reimburse the Marine Corps for the restoration by payment or by withholding the agreed amount from the contract final payment.
 6. Contractor will be required to sign an inventory/accountability agreement annually.
- Insufficient assets - materiel not reserved. Request advise.

REMARKS:

Signature	Date
-----------	------

Figure 1-12.--Format to Request for Reservation of GFE.

GFE/GFM, LOANS AND INVESTIGATION

NOTE: Prepare Original and Two (2) Copies

FROM: Contracts Directorate (Code 9__)	TO: Management Control Activity (MCA) (Code 808-2)
---	---

ITEMS BEING REPAIRED

NSN	WIR DOCUMENT NUMBER					
NOMENCLATURE	BOA NUMBER					
QUANTITY	PII NUMBER					
GFM Required:	CONTRACTOR NAME					
NSN	NOM	QTY	U/I	SUP	EXT. U/PRICE	SAC

RDD _____ DODAAC _____ TOTAL GFM \$ _____

SHIP TO: _____

MARK FOR: _____

POINT OF CONTACT: _____ PHONE NO: _____

REMARKS:

Contract Specialist Assigned: Phone No:	Signature	Date
--	-----------	------

FIRST ENDORSEMENT

FROM: MCA (Code 808-2)	To: Contracts Directorate (Code 9__)
---------------------------	---

- GFM materiel has been requisitioned from Integrated Materiel Manager (see Remark No. 1).
- GFM materiel has been released for shipment (see Remark No. 1).
- GFM materiel not furnished (see Remark No. 2). Project Code _____ applies.

REMARKS:

1. Request provide this office a copy of the "Report of Property Received" signed by the contractor.
- 2.

Signature	Date
-----------	------

Figure 1-13.--Format to Request for GFM Materiel for Commercial Repair Contracts.

GFE/GFM, LOANS AND INVESTIGATION

NOTE: Prepare Original and Two (2) Copies

FROM: Contracts Directorate (Code 9___)	TO: Management Control Activity (MCA) (Code 808-2)
--	---

ITEMS BEING PURCHASED

NSN	BUY REQ NO.
NOM	IFB/RFP NO.
QTY	CONTRACT NO.
RDD	FUND CODE

Contract No. _____ is forwarded as authority to release the following GFM for Project Code _____.

NSN	NOM	QTY	U/I	SUP	EXT. U/PRICE	SAC
-----	-----	-----	-----	-----	--------------	-----

Request:

Request above GFM to contractor as cited on the contract. Total GFM \$ _____.

REMARKS:

Contract Specialist Assigned: Phone No:	Signature	Date
--	-----------	------

FIRST ENDORSEMENT

FROM: MCA (Code 808-2)	TO: Contracts Directorate (Code 9___)
---------------------------	--

- GFM Materiel has been released for shipment (see Remark No. 1).
- GFM Materiel not furnished (see Remark No. 2).

REMARKS:

1. Request provide this office a copy of the "Report of Property Received" signed by the contractor.
- 2.

Signature	Date
-----------	------

Figure 1-14.--Format to Request Release of GFM Materiel.

GFE/GFM, LOANS AND INVESTIGATION

CHAPTER 2

LOANS OF UNITED STATES MARINE CORPS (USMC) EQUIPMENT

	<u>PARAGRAPH</u>	<u>PAGE</u>
INTRODUCTION	2000	2-3
DEFINITIONS	2001	2-3
POLICY	2002	2-3
CONTROL	2003	2-5
ACTION	2004	2-6

FIGURE

2-1	FORMAT FOR A LOAN AGREEMENT	2-11
2-2	FORMAT FOR REQUESTING AVAILABILITY/ RESERVATION/CANCELLATION OF LOAN MATERIEL .	2-13
2-3	FORMAT TO RELEASE/ISSUE LOAN MATERIEL . . .	2-14
2-4	FORMAT LETTER TO REQUEST EXTENSION OF LOAN, PROJECT CODE _____	2-15

CHAPTER 2

LOANS OF UNITED STATES MARINE CORPS (USMC) EQUIPMENT

2000. INTRODUCTION. This chapter provides general policies, procedures, and responsibilities to include accounting instructions for the control of Marine Corps-owned materiel when loaned to other DoD military services/agencies or state and local government agencies. These instructions apply to the management of materiel provided as loans. The Management Control Activity (MCA), Executive Director for Logistics Operations (EDLO) (Code 808-2), is responsible for the administration and accountability of all loaned materiel per MCO P4400.162. The loan of Marine Corps equipment to Marine units is not usually approved; however, such loans will be affected when directed by HQMC per the procedures set forth in this Chapter and Chapter 3.

2001. DEFINITIONS

1. Loan. The permission to use government property without compensation, on the condition that it will be returned without cost to the Marine Corps, and in a condition which would involve only limited expense or effort to restore to serviceability.
2. Loan Program Manager (PM). The MCA, EDLO (Code 808-2) will approve all requests for loaned materiel meeting the criteria herein described on behalf of the Commander, Marine Corps Logistics Bases (COMMARCORLOGBASES).

2002. POLICY

1. Property may be loaned by the Marine Corps only when authorized and when clearly in the best interest of the Marine Corps, national defense, or the general public. Loans of property are not to be encouraged or promoted.
2. Stores Account Code (SAC)-1 materiel will not normally be loaned but should be requisitioned or procured by an activity. Exceptions to this policy will be coordinated by the EDLO (Code 808-2) in conjunction with the Integrated Logistics Support Directorate (ILSD) (Codes 830/840).
3. SAC-2 and SAC-3 materiel will not be loaned to support field exercises or deployments. However, other DoD military services/agencies and other state or local government agencies may be considered for the loan of Marine Corps Property in support of:
 - a. Research and development in which the Marine Corps has a vested interest.
 - b. DoD readiness and special task forces.

c. Community services where the equipment is not otherwise available.

d. Civilian Drug Law Enforcement Agencies.

4. Approval of Marine Corps assets loaned to local organizations and for on and off Base events in support of public affairs will be approved by the Chief of Staff and coordinated with the EDLO (Codes 803-2/808-2).

5. Requests for the loan of Marine Corps property for approved organizations as cited in MCO P4400.162 (e.g., veterans organizations, Boy Scouts of America, and Olympic Programs) will be submitted to the Commander of the Marine Corps activity located in the vicinity where the loaned property is required. Marine Corps Commanders from activities other than Marine Corps Logistics Bases (MARCORLOGBASES) may request loan assistance from the COMMARCORLOGBASES (Code 808-2), if local level approval will adversely affect readiness posture.

6. Loan requests are received from other DoD services and authorized government agencies in instances where it is in the best interest of the government to satisfy special tests, projects, and production demands requiring Marine Corps assets. These instances occur when it is more economical to use existing assets for short periods of time, rather than procuring and disposing of additional assets.

7. Activities requesting loans will be advised up-front of the requirement to pay for transportation costs and other possible reimbursement requirements per NavCompt Manual, Volume VIII (i.e., removal of materiel from storage, crating, handling, packing, transportation, activation, conversion, operation, repair, return, and replacement of materiel in storage).

8. The following programs are governed by special directives and are not to be considered loans:

- a. Civil or military (natural) disaster.
- b. Military emergencies.
- c. Disaster relief.
- d. Emergency issues.

9. Loan restrictions are as follows:

a. Loans will not be made to an individual (civilian or military).

b. Loaned materiel is not authorized for issue to Marine Corps commands. If a requirement exists for SAC-2 or SAC-3 items, the activity must request a change to the activity's Table of Equipment (T/E), Table of Allowance (T/A), or request a special allowance.

Force, Base, Post, and Station Commanders may be considered for a loan of Marine Corps property in support of a research and development task.

c. Loans of materiel to subsidize industrial plant property at Government Industrial Funded Activities (such as Depot Maintenance Activities) will not be authorized. Requests may be considered for a specific period of time, if required, in support of a Master Work Schedule (MWS) or project order. (Not to exceed the production time of the specific MWS line item or project order being supported.) Requests will be approved by the EDLO (Code 808-2).

10. The EDLO must approve all requests not meeting the criteria stated in this Manual.

11. Investigations of loans are covered in Chapter 3.

2003. CONTROL

1. Determination of Asset Availability. Upon receipt of an authorized loan reservation or shipment request, asset availability determination will be made by personnel within the MCA, EDLO (Code 808-2) and the ILSD (Codes 830/840). The determination that Marine Corps assets are available does not, in itself, justify providing the materiel. Consideration for approval of a loan by the MCA, EDLO (Code 808-2) will include the following:

- a. Effects on readiness posture.
- b. Adequate asset positions.
- c. Availability of requisitioner funds for transportation, loss, repair, or reconditioning reimbursement of the borrowed materiel.
- d. Prescribed timeframe for the loan period.
- e. Exhaustion of all other support by the borrower.
- f. Special attention to materiel in excess of the Approved Force Acquisition Objective.
- g. A data base has been established by the MARCORLOGBASES to track all loaned materiel and is used by the MCA, EDLO (Code 808-2). Data can be obtained by National Stock Number (NSN), project code, and unit or agency.

2. Marine Corps Assets Available for Loan. When it is determined that Marine Corps assets are available for loan, and upon approval of the loan request, action will be taken to produce an immediate issue of the materiel or reserve materiel for the loan in Purpose Code (PC) "K."

3. Marine Corps Assets Not Available for Loan. When Marine Corps assets are not available for loan, the assets will not be procured or redistributed from a using unit to satisfy the requirement unless directed by higher authority. If assets are not available, the loan will be denied.

4. Loan Agreement. Loans will be supported by a loan agreement (see Figure 2-1).

2004. ACTION

1. Performance Assessment Branch (Code 808-2); EDLO

a. Perform the Logistics Element Manager functions for the Marine Corps loan programs per Marine Corps directives.

b. Perform the loan program management functions for the Marine Corps.

c. Assign project codes to all requests for reservation or shipment of loaned materiel per DoD 4000.25-1-M. (The project code contains three digits (alphabetic/numeric/alphabetic). The first digit will be an "X" to denote loan and the last two digits will be sequential numeric and alphabetic characters.)

d. Advise the requesting activity up-front of the costs for transportation and other possible reimbursement requirements as cited in paragraph 2002.

e. Approve and direct all loan requests and extensions for shipment or reservation and cancellation of loaned materiel using Figures 2-2 through 2-4 and forward to the ILSD (Codes 830/840). One copy is retained for the Master PM's file.

(1) Assign the signal code.

(2) Enter the Cost Analysis Code (CAC) obtained from the decision logic table of the Marine Corps Unified Materiel Management System Stores Accounting System. The CAC is a nonreimbursable issue of Stock Fund assets and the fund code is a reimbursable issue of Stock Fund assets.

(3) Transportation, appropriation, and priority data is also incorporated.

(4) Direct the loading to the Project Requirement File (PRF) if supply action is required within 90 days.

f. Advise the requisitioner of the project code assigned to each loan reservation or shipment.

g. Advise the requisitioner when materiel is attained to satisfy loan reservations.

h. Advise the requisitioner immediately when materiel cannot be shipped in time to meet the assigned Required Delivery Date (RDD).

i. Execute a loan agreement with the borrowers per MCO P4400.162. If the signed agreement has not been returned within 30 days, initiate follow-up action.

j. Investigate discrepancy reports related to loaned materiel submitted by the consignee, and forward results of the investigation within 10 days to the appropriate consignee with recommended corrective action.

k. Initiate follow-up action when loaned materiel receipt confirmation has not been reported by the consignee within 15 days after the RDD.

l. Notify the borrower 30 days prior to the loan expiration date that assets are to be returned and provide applicable shipping instructions. Instructions will advise the shipper to mark containers and equipment with the project code and document number. These instructions will advise that advance copies of the shipping documents are to be furnished to the MCA, EDLO (Code 808-2) and the receiving Defense Depot, Albany/Barstow. If the equipment is returned in a condition other than as issued, a Limited Technical Inspection (LTI) report request will be initiated by the MCA within 30 days.

m. Notify the borrower with a copy to the Executive Director for Financial Management (EDFM) (Code 400) of defects requiring reimbursement and the cost to restore or replace the equipment within 15 days of receipt of the LTI from the applicable Defense Depot, Albany/Barstow.

(1) Nonreturn or uneconomical to repair asset returns will be billed at 100 percent of the standard unit price.

(2) Unserviceable economical to repair asset returns will be billed at the cost to return the assets to the Condition Code (C/C) issued.

(3) Costs to repair assets will be computed at the cost of replacement of the part and will include any labor or transportation costs in connection with the repair and renovation of the property.

n. Maintain supply accountability for all loaned materiel per MCO P4400.162; NavCompt Manual, Volume VIII; DoD 4000.25-1-M; and as provided in the loan agreement (see Figure 2-1).

o. Load to and maintain historical loan data in the computer data base.

p. Monitor USMC materiel on loan. Records will be maintained on loaned asset issues and receipts in the Subsystem (SS)-03 and SS-04 files.

q. Execute the loan agreement with the borrower per Figure 2-1. (If the signed agreement has not been returned within 30 days, initiate follow-up action.)

r. Coordinate with the ILSD (Codes 830/840) the loan of SAC-1 materiel on an exception basis as required.

2. Director, Mobile Equipment/Ordnance Division (Code 830), and Director, Communication-Electronic/Missile Division (Code 840); ILSD

a. Forward all incoming requests and queries for loans to the MCA, EDLO (Code 808-2) for action.

b. Determine asset availability upon request of the MCA, EDLO (Code 808-2).

c. Provide action as required by Figures 2-2 through 2-4 per established priorities by the MCA, EDLO (Code 808-2).

d. Recommend approve or disapprove loan requests based on the item stock position and impact on FMF asset posture.

e. Assign the document number for loans to consist of the branch code (M988__) in card columns (CC's) 30-35, current Julian date in CC's 36-39, and the serial number in CC's 40-43. The first three digits of the serial number will be numeric and the last digit will be an alphabetic character to reflect the type of action: L = Loan.

f. Load loan requirements to the PRF when supply action is not required within 90 days as follows: (When delivery is required within 90 days, materiel reservation is not required and the IM will retain the assets in PC "K" and C/C "A".)

(1) Document Identifier Code (DIC) ZO_.

(2) PC "K" (transfer assets from PC "A" to "K").

g. Advise the MCA, EDLO (Code 808-2) when materiel is attained to satisfy loan reservations (see Figure 2-2).

h. Issue loaned assets per instructions provided by the Loan Coordinator. Initiate immediate supply action by inducting DIC AOE. The requirement release will cite:

(1) DIC AOE.

(2) Project code.

(3) Accounting and transportation appropriation data.

(4) Ship to address code.

(5) Mark for information.

i. Advise the Defense Depot, Albany/Barstow responsible for shipment to mark and tag all equipment with the project code and document number.

j. Provide the MCA, EDLO (Code 808-2) a legible copy of all documentation and backup data confirming shipment date.

k. Advise the MCA, EDLO (Code 808-2) immediately when materiel cannot be attained or shipped in time to meet the loan assigned RDD.

l. Establish dues. The DIC AO_ transaction submitted by the Inventory Manager, citing valid and compatible data (e.g., PC, signal, CAC, or Fund Code (FC) with an estimated return date will automatically create a due (DIC ZF)). Any Prepositioned War Reserve (PWR) materiel borrowed for the loan program must be replenished. Establish a due in PWR in lieu of general operating stocks when assets are borrowed from PWR (PC's "C" and "D"), except for clothing assets which will be established in PC "L."

m. Issue SAC-1 loan materiel on an exception basis as directed by the EDLO (Code 808-2).

3. Public Affairs Office (Code 130)

a. Receive requests from base and local organizations requesting "static displays" for differing types of Marine Corps equipment.

b. Forward requests for "static displays" to the appropriate Directorate/Division for action.

4. Executive Director for Financial Management (Code 40)

a. Maintain fiscal accountability for all loan materiels.

b. Prepare billing documentation on loan materiel received in other than C/C "A." Information regarding payment requirements will be provided by the MCA, EDLO (Code 808-2).

c. Maintain the Money Value Only Account (M99).

d. Notify the MCA, EDLO (Code 808-2) of loan receipts through the monthly "Detailed Transaction Listing."

e. Reconcile stores accounting financial inventory records monthly with the MCA's balances and adjust the dollar value of the materiel on hand.

LOAN AGREEMENT

Project Code: _____

1. This loan agreement, made in duplicate this _____ day of _____ year _____ by and between the UNITED STATES MARINE CORPS, MARINE CORPS LOGISTICS BASE, ALBANY, GEORGIA 31704, herein called the lender, and _____ herein called the borrower, for the following materiel:

<u>NSN</u>	<u>NOMEN</u>	<u>C/C</u>	<u>U/I</u>	<u>QTY</u>	<u>SUP</u>	<u>EXTENDED SUP</u>	<u>SERIAL NR</u>	<u>DOCUMENT NUMBER</u>
------------	--------------	------------	------------	------------	------------	---------------------	------------------	------------------------

2. Total Value \$ _____
3. Reference: _____
4. Purpose: _____
5. Loan Period: From: _____ To: _____
6. Obligation Statement of the borrower:
 - a. To protect all proprietary, patent, and industrial rights to the property, the information furnished with the property, and the information derived therefrom.
 - b. To safeguard classified materiel.
 - c. That accountability and support of materiel on loan is the responsibility of the borrower.
 - d. Parties agree that the undersigned individual signs this agreement on behalf of their respective command and therefore, assume no personal liability in the event of damage or loss.
 - e. To assume all responsibility and financial reimbursement for the loss, damage, and the return of materiel without cost to the Marine Corps.

Figure 2-1.--Format for a Loan Agreement.

LOAN AGREEMENT
CONTINUATION SHEET

- f. To return all materiel in the same condition code as cited in this agreement and assume all responsibility for any degradation of materiel other than that attributable to normal usage, wear, and tear.
- g. Commander Marine Corps Logistics Bases, Albany, Georgia reserves the right to determine the final condition code of returned materiel. Financial reimbursement will be provided to the Management Control Activity (Code 808-2), Marine Corps Logistics Bases, Albany, Georgia, for materiel requiring repair/replacement by this Command.
- h. The lender maintains the right to terminate the loan agreement and recover materiel should operational circumstances so dictate. When requested by the lender, the borrower will immediately return loaned materiel as directed.
- i. This equipment belongs to the Commander, Marine Corps Logistics Bases, Albany, Georgia. It can not be shipped or transferred without authorization from the Management Control Activity (Code 808-2), Marine Corps Logistics Bases, Albany, Georgia.

UNITED STATES MARINE CORPS

Seal
Authorized Lender

Date

Point of Contact

Telephone

Seal
Authorized Borrower

Date

Point of Contact

Telephone

Figure 2-1. --Format for a Loan Agreement--Continued.

GFE/GFM, LOANS AND INVESTIGATION

NOTE: Prepare Original and Two (2) Copies

FROM: Management Control Activity (MCA) (Code 808-2)	TO: ILSD (Code 8 <u> </u>) LMC: <u> </u> VIA: ILSD (Code 8 <u> </u>) <u> </u>
---	--

Request Availability reservation of the following item(s) being considered as a loan:
PROJECT CODE . RDD .

NSN	NOM	QTY	SUP	SAC	EXTENDED PRICE
-----	-----	-----	-----	-----	----------------

Total Value of Loan \$ Period of Loan:

Enclosure: (1)

REMARKS:

Cancel Requirement

Signature	Date
-----------	------

FIRST ENDORSEMENT

FROM: ILSD (Code 8 <u> </u>) VIA: ILSD (Code 8 <u> </u>)	TO: MCA (Code 808-2)
---	-------------------------

The above item(s) are available and approved for issue in the quantities cited (except as indicated below) and have been reserved in Purpose Code K:

NSN	QTY	PURPOSE CODE	CONDITION CODE	*ON-HAND FOR
-----	-----	--------------	----------------	--------------

*Items(s) was procured for general issue/special stock (reserved) in support of activity/project or purpose A, state reason in stock.

REMARKS:

Requirement has been cancelled.

Signature	Date
-----------	------

Figure 2-2.--Format for Requesting Availability/Reservation/
Cancellation of Loan Materiel.

GFE/GFM, LOANS AND INVESTIGATION

EXECUTIVE DIRECTOR FOR LOGISTICS OPERATIONS
Marine Corps Logistics Bases
Albany, Georgia 31704-5000

4340
Code 808-2/A24

MEMORANDUM

From: Executive Director
To:

Subj: REQUEST FOR EXTENSION OF LOAN, PROJECT CODE _____

Encl: (1)

1. The subject loan project is being reviewed for extension.
2. Provide a recommendation to approve/disapprove the requested extension for the below listed items:

NSN	NOMEN	QTY	DOC NR
-----	-------	-----	--------

3. Please respond by return endorsement, by close of business _____.

4. The enclosure is germane.

FIRST ENDORSEMENT

From:

To: Executive Director (Code 808-2)

1. Approve/disapprove extension.
2. A brief rationale on decision:

Figure 2-4.--Format Letter to Request Extension
of Loan, Project Code _____.

GFE/GFM, LOANS AND INVESTIGATIONS

CHAPTER 3

INVESTIGATION OF GOVERNMENT FURNISHED EQUIPMENT (GFE)/
GOVERNMENT FURNISHED MATERIEL (GFM) AND LOANS OF
UNITED STATES MARINE CORPS' (USMC) MATERIEL TO OTHER AGENCIES

	<u>PARAGRAPH</u>	<u>PAGE</u>
INTRODUCTION	3000	3-3
DEFINITIONS	3001	3-3
POLICY	3002	3-3
CONTROL	3003	3-5
ACTION	3004	3-5

CHAPTER 3

INVESTIGATION OF GOVERNMENT FURNISHED EQUIPMENT (GFE)/
GOVERNMENT FURNISHED MATERIEL (GFM) AND LOANS OF
UNITED STATES MARINE CORPS' (USMC) MATERIEL TO OTHER AGENCIES

3000. INTRODUCTION. This chapter provides general policies, procedures, and responsibilities to include accounting and reporting instructions required during the investigation of lost, damaged, or destroyed USMC GFE/GFM and loaned items.

3001. DEFINITIONS

1. Investigation. A procedure by which the Commander, Marine Corps Logistics Bases (COMMARCORLOGBASES) can determine the facts related to loss, damage, or destruction of Marine Corps property on Marine Corps Logistics Bases (MARCORLOGBASES) accountable records; determine the present condition of such property; receive recommendations to dispose, retain, or further account for such property; or determine the responsibility and extent of responsibility.

2. Accountable Individual. An individual detailed to duty involving pecuniary responsibility for government property or funds in that individual's custody.

3. Nonaccountable Individual. An individual other than an accountable individual. This individual may come into possession of government property in the performance of duty; however, this in itself does not constitute accountability as it relates to the definition of an accountable individual. While there is no statutory authority to administratively hold nonaccountable individuals financially liable for the loss, damage, or destruction of property which results from their fault or negligence, there is recourse available to activity commanders against military personnel under the provisions of the UCMJ. In addition, individuals may be permitted to make voluntary restitution under the provisions of MCO P4400.150C, paragraph 6007: and set-off action may be taken under the JAG Manual, Section 0167: when the individuals have been convicted by a court-martial for any of the offenses listed there. Such set-off action is against the final pay and allowances due at the time of dismissal, discharge, or release from active duty.

3002. POLICY

1. All missing, destroyed, or damaged government property belonging to the Marine Corps and all government property belonging to other government departments in the custody of the Marine Corps will be

made the subject of investigation as prescribed in the JAG Manual and MCO P4400.150 under the following conditions:

- a. If the cause of such condition is unknown.
 - b. In order to relieve an individual of responsibility or to determine responsibility.
2. Investigative action should normally not be initiated when in the opinion of the Commander accountable for the Property that no fault or negligence is indicated in the loss, damage, or destruction of government property or that for reasons known to the COMMARCORLOGBASES (Code 808-2), no fault, negligence, or responsibility can be found and that an investigation would constitute an administrative burden. Investigative action is normally not initiated when an individual or contractor accepts responsibility for loss, damage, or destruction of government property and voluntarily offers to reimburse the government for such loss, damage, or destruction.
 3. Investigations will be conducted and reported as prescribed by the JAG Manual and will be combined with other investigations outlined in the JAG Manual.
 4. Whenever loss, damage, or destruction of MARCORLOGBASES GFE/GFM or loan property occurs and a preliminary inquiry determines possible fault or negligence, the Commander holding such property is to notify the COMMARCORLOGBASES (Code 808-2) as to the circumstances surrounding such loss, damage, or destruction. The Management Control Activity (MCA), Executive Director for Logistics Operations (EDLO) (Code 808-2) will request an investigation if appropriate.
 5. When materiel subject to investigative action is technical in nature, an officer, SNCO, or civilian possessing technical knowledge of the materiel will be assigned as (one of) the investigating officer(s). When technical knowledge of the item is not available within the command, commercial services, if applicable, should be obtained to determine the extent of the damage and cost of repair. Statements and estimates provided by commercial services will be attached to the report of investigation to assist the investigating officer and reviewing authority in making their recommendations and determinations.
 6. In all cases of damage, investigating officers will determine the value of such damage and whether economical repairs can be made. As a general rule, an article of government property is considered economically reparable if the article is necessary and required for further use and if the cost of repair does not exceed 65 percent of the replacement cost of the article. This judgment is based on such factors as technical advice, cost of new parts and labor, availability of parts, cost of item when new, and present cost to replace.
 7. Investigating officers are responsible for preparation of the report of investigation to be submitted to the COMMARCORLOGBASES (Code 120).

8. Investigative reports should be completed and returned to MARCORLOGBASES within 30 working days from the date of the request for the investigation. When complications are encountered, requests for extensions may be made telephonically with follow-up written requests to the COMMARCORLOGBASES (Code 120). Request for extension and replies to the request will be in writing and will become a permanent part of the complete investigation.

9. For the purpose of materiel disposition, unserviceable Marine Corps property is classified as follows:

a. Salvage. Unserviceable property in such worn, damaged, deteriorated, or incomplete condition or such a specialized nature that it has no reasonable prospect of sale as a unit or not usable as a unit without major repair or alterations. Salvage has some value in excess of its basic materiel content because it may contain serviceable components or may have value to a purchaser who will make major repair or alterations.

b. Scrap. Unserviceable property that has no reasonable prospect of sale except for its basic materiel content.

c. Reparable. Unserviceable property that may be made serviceable by repairs when such repairs are economical and warranted.

3003. CONTROL. Investigation action requests may be initiated by the EDLO (Code 808-2) to the COMMARCORLOGBASES (Code 120) or by commands holding MARCORLOGBASES' property under loan agreements with notification to the COMMARCORLOGBASES (Codes 120/808-2). In both instances, the MCA, EDLO (Code 808-2) will maintain contact with the investigating agency to ensure a timely completion and ultimate settlement of the claim. Commanders convening investigations at the request of the EDLO are required to record approval or disapproval of the proceedings, findings, opinions, and recommendations of the investigating officer. The COMMARCORLOGBASES retains final approval authority concerning all investigative actions.

3004. ACTION

1. Performance Assessment Branch (Code 808-2): EDLO

a. GFE

(1) Request a Limited Technical Inspection (LTI) Report from the Defense Depot, Albany/Barstow as required for GFE received in a condition other than specified in the contract.

(2) Determine the cost of bringing the GFE up to the condition as issued from information provided by the Defense Depot, Albany/Barstow.

(3) Ensure the provisions of the contract are adhered to in regard to the return of GFE. If an investigation is required, the Program Manager will initiate the request.

(4) Coordinate with the Office of the Staff Judge Advocate (OSJA) (Code 120) prior to initiating an investigation and if appropriate request that an appointing order be prepared.

b. Loan Equipment

(1) Request an LTI on loaned equipment from the Commanders, Defense Depot, Albany, GA/Barstow CA as required if the materiel is returned in other than the condition that it was when loaned, less normal wear and tear.

(2) Request reimbursement from the borrowing unit to upgrade the loaned equipment to the same condition as when issued.

(3) Request that the appropriate Project Office at Marine Corps Systems Command (MARCORSYSCOM) initiate an investigation in cases where the borrowing unit and the MCA, EDLO (Code 808-2) are unable to agree to an equitable price to repair the loaned equipment.

(4) Forward requests for GFE or loan equipment investigations to the OSJA (Code 120).

(5) Determine the liability for cost reimbursement after receipt of GFE or loan investigations from the OSJA (Code 120).

2. Commanders, Defense Depot, Albany, GA/Barstow, CA will perform the below functions per the Master Memorandum of Agreement (MMOA) between the Defense Logistics Agency (DLA) and USMC dated 13 March 1992.

a. Perform an LTI on returned GFE or loan equipment as requested by the MCA, EDLO (Code 808-2).

b. Determine the cost to repair GFE or loan equipment when returned in a condition other than as issued.

c. Provide a holding area for unserviceable GFE or loan equipment returned from contractors or using units until a determination is made as to liability.

d. Hold materiel returned to Marine Corps custody that is undergoing investigation in Condition Code "L" and do not reissue or induct for repair until final disposition is determined based on the report of investigation.

e. Submit appropriate discrepancy reports related to the receipt of GFE and loan equipment.

3. Office of the Staff Judge Advocate (Code 120)

a. Prepare appointing orders as requested by the EDLO (Code 808-2) for investigations involving GFE or loaned equipment.

b. Review the investigation on GFE or loan equipment to ensure compliance with the JAG Manual and other applicable directives.

c. Return a copy of the investigation to the MCA, EDLO (Code 808-2) after legal review has been accomplished, finalizing endorsements appended, and a signature received.

GFE/GFM, LOANS AND INVESTIGATION

APPENDIX A

INSTRUCTIONS FOR PREPARING AND DISTRIBUTING THE GOVERNMENT
FURNISHED MATERIEL (GFM) STATUS REPORT

1. Report Headings Columns for Parts I and II

- a. Title. GFM Status Report.
- b. Reporting Period. Enter the dates (year and month (YYMM)) that cover the reporting period. 1/
- c. Date. Enter the year, month, and day (YYMMDD) on which the report is prepared. 1/
- d. Report Control Symbol (RCS). Enter the assigned RCS.
- e. DoD Component. Enter the department establishment component code of the report DoD component. 1/
- f. Page. Number the pages consecutively.

2. Part I. Shipments of GFM to Contractors

- a. Document Number. Enter the contractor's requisition document number.
- b. Contract Number. Enter the contract number applicable to the contractor's requisition.
- c. National Stock Number (NSN). Enter the NSN of the materiel shipped to the contractor (or to a depot pending shipment to the contractor). 1/
- d. Number of Units. Enter the number of units of the materiel shipped.
- e. Quantity Shipped. Enter the quantity shipped to the contractor.
- f. Date Shipped. Enter the year, month, and day (YYMMDD) on which the materiel was shipped to the contractor. 1/
- g. Unit Cost. Enter the unit price of the materiel shipped to the contractor.
- h. Extended Dollar Value. Enter the extended dollar value of the materiel shipped.
- i. Contractor Name

GFE/GFM, LOANS AND INVESTIGATION

3. Part II. Contractor Requisitions Rejected

a. Document Number. Enter the contractor's requisition document number.

b. NSN. Enter the NSN reflected in the rejected requisition. 1/

c. Quantity. Enter the quantity reflected in the rejected requisition.

d. Reject Status Code. Enter the MILSTRIP status code that indicates the reason for rejecting the requisition as defined in DoD 4000.25-1-M.

e. Date Rejected. Enter the year, month, and day (YYMMDD) on which the requisition was rejected. 1/

f. Contractor Name

4. Part II (Alt). Shipment of GFM to Contractor for which Receipt Status is Unknown

a. Requisition Number. Enter the contractor's requisition document number.

b. Contract Number. Enter the contract number applicable to the requisition.

c. NSN. Enter the NSN of the materiel shipped to the contractor (or to a depot pending shipment to the contractor). 1/

d. Number of Units. Enter the number of units of the materiel shipped.

e. Quantity Shipped. Enter the quantity shipped.

f. Date Shipped. Enter the year, month, and day (YYMMDD) that the materiel was shipped. 1/

g. Unit Cost. Enter the unit price of the materiel shipped.

h. Extended Dollar Value. Enter the extended dollar value of the materiel shipped.

i. Contractor Name

/1 These items have been registered in the DoD Data Element Standardization Program.

GOVERNMENT FURNISHED MATERIEL STATUS REPORT

From _____ To _____

Date:

RCS: DD-4400-37

RCS: External DD-M(Q) 1575

DoD Component: United States Marine Corps

Page:

SHIPMENTS OF GFM TO CONTRACTORS (PART I)

<u>Doc No.</u>	<u>Contract No.</u>	<u>NSN</u>	<u>No. of Unit</u>	<u>Qty Shipped</u>	<u>Date Shipped</u>	<u>Unit Cost</u>	<u>Extended Dollar Value</u>	<u>Contractor Name</u>
----------------	---------------------	------------	--------------------	--------------------	---------------------	------------------	------------------------------	------------------------

REQUISITIONS REJECTED (PART II)

<u>Doc No.</u>	<u>NSN</u>	<u>Qty</u>	<u>Reject Status Code</u>	<u>Date Rejected</u>	<u>Contractor Name</u>
----------------	------------	------------	---------------------------	----------------------	------------------------

SHIPMENTS OF GFM TO CONTRACTORS FOR WHICH RECEIPT STATUS IS UNKNOWN (PART II--ALT)

<u>Doc No.</u>	<u>Contract No.</u>	<u>NSN</u>	<u>No. of Unit</u>	<u>Qty Shipped</u>	<u>Date Shipped</u>	<u>Unit Cost</u>	<u>Extended Dollar Value</u>	<u>Contractor Name</u>
----------------	---------------------	------------	--------------------	--------------------	---------------------	------------------	------------------------------	------------------------