



UNITED STATES MARINE CORPS

MARINE CORPS LOGISTICS COMMAND

814 RADFORD BOULEVARD
ALBANY, GEORGIA 31704-1128

5215

L13

MAR 08 2004

From: Adjutant, Marine Corps Logistics Command
To: LogCom Operations Center

Subj: DIRECTIVES REVIEW

Ref: (a) MCO 5215.1H

1. According to our records, the following directive was promulgated by your office:

BD 4400.11 Civilian Contractor Access to the DOD supply 5 Sep 91
(Number) (Title) (Date)

2. Per the reference, this directive requires review for the reason(s) indicated below. Please complete the review, endorse this letter and return it to the Command Adjutant's Office by 30 MAR 04.

Annual Review

A reference in the directive has been revised, changed, or cancelled.

The directive will be 9 years old this year.

The directive is 9 or more years old and must be revised or cancelled.

N. M. Bohannon
N. M. BOHANNON

Date _____

FIRST ENDORSEMENT

From: _____
To: Adjutant, Marine Corps Logistics Command

The review of _____ has been completed. The results of the review are as follows:

Current; no changes required.

Requires change or revision. Estimated date of completion _____.

No longer required and may be cancelled.

Signature: _____

Print name: _____

OIC initials: _____



UNITED STATES MARINE CORPS
MARINE CORPS LOGISTICS BASE
ALBANY, GEORGIA 31704 5000

BO 4400.77
803-3
5 Sep 91

BASE ORDER 4400.77

From: Commanding General
To: Distribution List

Subj: CIVILIAN CONTRACTOR ACCESS TO THE DOD SUPPLY SYSTEM

Ref: (a) SECNAVINST 4855.5
(b) Navcompt Manual, vol. VIII (NOTAL)

1. Purpose. To provide instructions and procedures to allow civilian contractors access to the DoD supply system for the purpose of competing with the Depot Maintenance Activity for rebuild contracts.

2. Background. On 30 June 1990, the Deputy Secretary of Defense issued a memorandum on strengthening Depot Maintenance Activities. One aspect of this memorandum addressed a public/private competition program that would require placement of an additional 34 percent of the total depot maintenance programs under full and open competition by 1995. As an aid in accomplishing this goal, the Mini-Bill of Materiel (BOM) concept is being adopted to allow civilian contractors access to the DoD supply system. This will allow the contractor access to Marine Corps-peculiar items and items that are priced significantly lower than would be available from commercial vendors. This program applies only to Stores Account Code (SAC) 1 consumable items. Candidate Mini-BOM items are funded by DON stock fund, Marine Corps Division, which will be reimbursed by the contractor when requesting the Mini-BOM items.

3. Information. The civilian contractor must be informed prior to bidding on the contract that prices of repair parts are subject to change during the year. The contractor will pay the current Master Inventory File price at the time the items are requested for withdrawal from the Mini-BOM. The contractors and their agents must be informed that materiel and supplies obtained from the DoD supply system for a specific government contract must be used strictly for that contract.

4. Action

a. Contractor

(1) Submit a complete requirements listing to the Integrated Logistics Support Directorate (ILSD) (Codes 830/840) within 30 days after receiving the Principal End Item to be repaired. The following information is required for each item requested:

- (a) Date required.
- (b) National Stock Number.
- (c) Nomenclature.
- (d) Unit of Issue.
- (e) Unit Price.
- (f) Extended Price.
- (g) Quantity required.
- (h) Source of Supply.

(2) Submit a requirements listing for validation and approval to the ILSD (Codes 830/840) of specific items each time an incremental withdrawal is requested from the Mini-BOM.

(3) Submit a copy of the requirements listing that was validated/approved by the ILSD (Code 830/840) with the appropriate funds to the Executive Director for Financial Management (EDFM) (Code 430) for the items requested for incremental withdrawal.

(4) Coordinate and pay all shipping costs from Direct Support Stock Control (DSSC) Branch to the contractor's facility on requested items.

(5) Submit Quality Deficiency Reports to the Executive Director for Logistics Operations (EDLO) (Code 808) per reference (a) for product deficiencies detected on items received through utilization of the Mini-BOM.

(6) Submit a Report of Discrepancy (ROD) to the appropriate Materiel Division, DSSC Branch, for deficient items received from the Mini-BOM.

(7) Submit an additional requirements listing (if required) on items identified after submission of the initial requirements listing per paragraph 4a(1) above.

b. Director, Mobile Equipment/Ordnance Division (Code 830), and Director, Communication-Electronic/Missile Division (Code 840); ILSD

(1) Review/validate and return initial Mini-BOM requirements listing received from the contractor (within 14 days) to ensure these items are current to the present configuration and that the quantity ordered does not exceed equipment application.

(2) Review/validate and return the incremental Mini-BOM requirements listing received from the contractor within 5 days.

(3) Forward a copy of the validated initial/incremental requirements listing to the Storage and Distribution Directorate.

(4) Initiate action to have a Department of Defense Activity Address Code (DoDAAC) assigned, through the EDLO (Code 802), for each civilian contractor.

(5) Notify the EDFM (Code 430) of the DoDAAC assigned to the contractor.

(6) Notify Materiel Division when contract is completed.

(7) Make liaison with Depot Maintenance Activity concerning excess materiel in the Mini-BOM to help reduce the amount requiring reimbursement for no credit on the Materiel Returns Program (MRP).

c. Executive Director for Financial Management (Code 40)

(1) Maintain fiscal accountability for Mini-BOM items. Billing and payment procedures will be per reference (b).

(2) Reconcile stores accounting financial inventory records.

d. Principal Director, Storage and Distribution Directorate (Code 87)

(1) Determine the appropriate DSSC facility to build the Mini-BOM based on geographical location in relation to the contractor.

(2) Forward validated initial/incremental requirements listing to the appropriate Materiel Division.

e. Directors, Materiel Divisions (Codes 870/B800); Storage and Distribution Directorate

(1) Act as the Source of Supply for selected consumables (SAC-1) Mini-BOM requirements after receiving the validated listing from the Storage and Distribution Directorate.

(2) Submit requisitions for items on the validated requirements listing using Advice Code "2C" (fill or kill).

(3) Maintain a project requirement file that shows current status of materiel at all times.

(4) Store and maintain Mini-BOM assets until requested by the contractor.

(5) Verify receipt of funds with EDFM (Code 430) on the incremental withdrawal from the Mini-BOM.

(6) Investigate/answer RODs received from civilian contractors on deficient items received from the Mini-BOM.

(7) Provide current status of Mini-BOM to the contractor quarterly.

(8) Delete the requirements from the project requirement file and perform the MRP process upon notification by the ILSD of contract completion.

(9) Use Special Program Requirements, when practical, for identifying Mini-BOM requirements to help reduce the amount of excess materiel requiring reimbursement by the customer (ILSD).

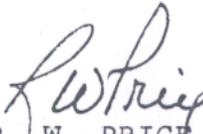
(10) Notify the ILSD of the reimbursement requirement for the no credit on the MRP.

f. Principal Director, Contracts Directorate (Code 90). Negotiate and establish an hourly rate with Materiel Division, to be entered in the contract, for service provided in loading Mini-BOM items on contractor-provided transportation.

g. Head, Systems Management Branch (Code 802); EDLO. Assign a DoDAAC to each civilian contractor, with an "L" designator, within 5 working days as requested by the ILSD (Codes 830/840).

h. Head, Performance Assessment Branch (Code 808); EDLO. Investigate discrepancy reports related to product deficiencies received from civilian contractors per reference (a).

5. Applicability. This Order is not applicable to the Blount Island Command.


R. W. PRICE
Executive Director
for Logistics Operations

DISTRIBUTION: D
CO, Barstow B800 (8)