



UNITED STATES MARINE CORPS

MARINE CORPS LOGISTICS COMMAND

814 RADFORD BOULEVARD  
ALBANY, GEORGIA 31704-1128

5215  
L13

MAR 08 2004

From: Adjutant, Marine Corps Logistics Command  
To: Logistics Operations Office

Subj: DIRECTIVES REVIEW

Ref: (a) MCO 5215.1H

1. According to our records, the following directive was promulgated by your office:

<u>B3 4422.1A</u> (Number)	<u>Logistics Reassignment</u> (Title)	<u>11 SEP 91</u> (Date)
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2. Per the reference, this directive requires review for the reason(s) indicated below. Please complete the review, endorse this letter and return it to the Command Adjutant's Office by 30 MAR 04.

Annual Review

A reference in the directive has been revised, changed, or cancelled.

The directive will be 9 years old this year.

The directive is 9 or more years old and must be revised or cancelled.

*N. M. Bohannon*  
N. M. BOHANNON

Date \_\_\_\_\_

FIRST ENDORSEMENT

From: \_\_\_\_\_  
To: Adjutant, Marine Corps Logistics Command

The review of \_\_\_\_\_ has been completed. The results of the review are as follows:

Current; no changes required.

Requires change or revision. Estimated date of completion \_\_\_\_\_.

No longer required and may be cancelled.

Signature: \_\_\_\_\_

Print name: \_\_\_\_\_

OIC initials: \_\_\_\_\_



UNITED STATES MARINE CORPS  
MARINE CORPS LOGISTICS BASE  
ALBANY, GEORGIA 31704-5000

BO 4422.1A  
803-3  
11 Sep 91

BASE ORDER 4422.1A

From: Commanding General  
To: Distribution List

Subj: LOGISTICS REASSIGNMENT (LR)

Ref: (a) DoD 4140.26-M  
(b) DoD 4000.25-2-M  
(c) DoD 4100.39-M (NOTAL)  
(d) DoD 4000.25-1-M  
(e) MCO P4400.77B  
(f) BO 4420.5

Encl: (1) PICA/SICA Management Level Change and/or Reassignment Request  
(2) Supply Management Data Record  
(3) LR Contract History Data Records  
(4) Hard Copy - Logistic Reassignment (LR) Data - Checklist

1. Purpose. To provide instructions and procedures for information, guidance, and compliance with references (a) through (d) concerning the assigned responsibilities in support of LR. Reference (e) provides instructions concerning Item Management Coding (IMC). Reference (f) provides logistics guidance for the Integrated Logistics Support Directorate (ILSD).

2. Cancellation. BO 4422.1.

3. Summary of Revision. This Order has been updated to incorporate changes in directorates, divisions, office codes, and responsibilities under the Executive Director for Logistics Operations (EDLO) organization.

4. Background

a. LR is the transfer of materiel management responsibilities from one materiel manager to another assigned as the DoD Integrated Materiel Manager (IMM).

b. Review of the IMC of a National Stock Number (NSN) is a preliminary to LR.

c. Enclosure (1) is the form used to facilitate negotiations for LR between military services.

d. Enclosure (2) will be used to collect the data required by the Gaining Item Manager (GIM).

e. To facilitate LR, the process has been divided into three periods of time based on the Effective Transfer Date (ETD) as provided by references (a) and (b). The time periods are identified as follows:

(1) Pre-ETD begins on the date the GIM assignment or the ETD is disseminated to the GIM/Losing Item Manager (LIM) and terminates on the ETD.

(2) ETD is the date the LR is effective.

(3) Post-ETD commences immediately following the ETD.

## 5. Policy

a. LR addresses both consumable and nonconsumable items. Marine Corps management of consumable items will be kept to a minimum. The Marine Corps will manage only those assets which meet the criteria for service retention according to current IMC procedures. All on-hand wholesale assets will be transferred except:

(1) Assets in Condition Codes F, H, J, K, L, M, P, Q, R, and S. (Complete pending action prior to transfer.)

(2) A 90-day stock level of nonconsumable items will be retained to provide continuing support for Marine Corps units, when the Marine Corps is the Secondary Inventory Control Activity (SICA). Reference (f) applies.

(3) Assets committed to support special projects, programs, and requirements.

b. LR's are normally required for an entire family when interchangeable and substitutable (I & S) relationships exist. However, if a repair part is peculiar to the Marine Corps configuration of a Principal End Item and this item's complexity and system criticality necessitates intensive management throughout the weapon system life cycle, a management decision by the ILSD (Codes 830/840) to retain management of this repair part is authorized. Revisions to I & S, such as the deletion of a member of an I & S family with recorded SICA's, will require prior collaboration. Candidates for LR within I & S families must be submitted to the ILSD (Code 850) 120 days prior to LR so that cataloging action to remove the candidates from the I & S families may be completed prior to transfer.

c. LR's may be initiated by the ILSD (Codes 830/840/850) or another service/agency. LR is most often proposed when:

(1) Another service is the predominate user.

- (2) The IMC is revised.
- (3) The Marine Corps no longer uses the item.
- (4) Directed by higher authority.

d. Assets will be decapitalized in place and remain under the physical care and custody of the LIM until they are issued, relocated, or disposed of at the direction of the GIM. Relocation of decapitalized stocks may be accomplished when it is more economical or essential to consolidate rather than attrite in place. The transportation cost of relocation will be supported by the GIM. Storage site items will be issued prior to regular stock. Items located at storage sites scheduled for deactivation will be issued, disposed, or relocated prior to deactivation. Annual inventories will be required.

6. Action. The MARCORLOGBASES will provide an orderly and responsive LR of both consumable and nonconsumable items to meet the ETD and eliminate multimanagement.

a. Logistics Management Section (Code 823); ILSD

(1) Provide a central control for all LR's incoming and outgoing per references (a), (b), and (f).

(2) Forward all incoming LR's requesting concurrence or justification for nonconcurrence to the ILSD (Codes 830/840).

(3) Provide follow-up action when required.

(4) Provide completed LR requests as required to the ILSD (Codes 830/840/850).

(5) Receive all outgoing LR requests from the ILSD (Codes 830/840). Negotiate all LR's with the applicable service/agency as required.

(6) Coordinate the actions required by the ILSD (Codes 830/840) when proposing the LR of an item.

(7) Negotiate all LR's unless coordination through another office is required.

(8) Collaborate the proposed return of management of a consumable item from the Defense Logistics Agency to the Marine Corps.

(9) Provide the GIM with automated supply and procurement history data using enclosures (2) and (3) per reference (b).

(10) Use enclosure (4) in reverse to ensure that all required data has been received, when the Marine Corps is the GIM.

(11) Receive from the ILSD (Codes 830/840) and act as the collection and transmittal point for supply control studies, NSN folders, and other required data when the Marine Corps is the LIM.

b. Director, Mobile Equipment/Ordnance Division (Code 830), and Director, Communication-Electronic/Missile Division (Code 840); ILSD

(1) Provide logistical support as required by references (a) through (f).

(2) Maintain stock levels through the ETD period at the level that would have been maintained had the item not been reassigned, when the Marine Corps is the LIM.

(3) Assume responsibility for the wholesale support on the ETD to include processing funded requisitions or Military Interdepartmental Purchase Requests as of that date, when the Marine Corps is the GIM.

(4) Provide necessary liaison to accomplish cancellations, modifications, and changes in "ship to" information.

(5) Provide narrative analysis, upon request, to Executive Director for Financial Management (Code 450) for inclusion with Department of the Navy Stock Fund, Marine Corps Division year-end financial statements.

(6) Review remaining Marine Corps-managed consumables on a regular basis to determine which items may be logistically reassigned.

(7) Provide disposition and/or logistical reassignment instructions to the EDLO (Code 808-2) for logistically reassigned Marine Corps-owned assets stored at non-Marine Corps depots not resident on the Master Inventory File (MIF).

(8) Provide to the ILSD (Code 823) necessary supply control studies, NSN folders, and other required data to facilitate LR of items, when the Marine Corps is the LIM.

c. Director, Technical Support Division (Code 850); ILSD

(1) Provide technical support as required for LR's, when the Marine Corps is either the GIM or the LIM, as directed by references (a) through (f).

(2) Take the necessary cataloging actions to affect LR's.

(3) Provide the input required for the completion of the technical portion of the datapackage as prescribed by references (a), (b), (c), and (f).

(4) Return enclosure (4) within 45 days to the ILSD (Code 823) via the Contracts Directorate (Code 90).

(5) Annotate the request to show the action taken, the effective date, and the point of contact. Return the annotated request to the ILSD (Code 823).

d. Systems Management Branch (Code 802); EDLO

(1) Provide necessary support and system determination as required.

(2) Provide systems update or change as required.

e. Performance Assessment Branch (Code 808-2); EDLO

(1) Act as a liaison between the ILSD and non-Marine Corps depots for Marine Corps-owned assets logistically reassigned and stored at these depots but not resident on the MIF.

(2) Provide ILSD with visibility of assets logistically reassigned to the Marine Corps but stored at non-Marine Corps depots, and request disposition instructions for these assets.

(3) Provide non-Marine Corps depots with disposition and/or logistical reassignment instructions based on recommendations from the ILSD. Perform follow-up action, if required.

(4) Provide the ILSD a listing of Marine Corps-owned assets stored at non-Marine Corps depots quarterly or upon request.

(5) Initiate action annually to inventory Marine Corps-owned assets held at sites other than the Materiel Divisions.

(6) Perform an Interservice Location Audit Reconciliation not less than once each fiscal year and as soon as possible after completion of the location survey.

(7) Initiate action to inventory an item prior to the ETD upon receipt of the request from the ILSD (Codes 830/840).

f. Principal Director, Contracts Directorate (Code 90)

(1) Provide the ILSD (Code 823) with the contract procurement history data.

(2) Use enclosure (4) in reverse to ensure that all required data has been received, when the Marine Corps is the GIM.

(3) Process cancellation requests, modify contracts to change "ship to" data, and expedite delivery per direction from the ILSD (Codes 830/840).

g. Directors, Materiel Divisions (Codes 870/B800); Storage and Distribution Directorate

(1) Adjust Ownership Code "4" to Ownership Code "D" in the trailer record of each NSN logistically reassigned to another IMM as the GIM, upon receipt of the Materiel Release Order from the Inventory Control Point. For further identification, load the Routing Identifier Code (RIC) of the GIM in the fourth, fifth, and sixth digits of the lot contract number field.

(2) Post gaining assets to the MIF when the Marine Corps is the GIM and assets are decapped in place using the following procedures:

(a) Process a DZD back to the LIM upon receipt of a transaction DZC to advise quantity transferred to the GIM Ownership.

(b) Check the Prepositioned Materiel Receipt (PMR) file for a due. If a due is resident, process a D4X receipt transaction utilizing the document number on the DZC. If no due is resident on the PMR, process a D6B receipt transaction utilizing the document number on the DZC.

(3) Control, maintain, and ship decapped materiel at the direction of the GIM. Ensure that GIM requests for relocation of stock contain transportation appropriation per paragraph 5d.

(4) Perform normal care-in-store procedures on Ownership Code "D" assets. DIC DAC transactions are produced automatically and contain the RIC of the GIM in Card Columns 4-6. If the RIC of the GIM was not loaded on the Item Locator File trailer, the DIC DAC transaction will require manual research to determine the proper RIC. Normal "care-in-store" for this Order is defined as the following:

(a) Protect assets in the same condition as when logistically reassigned.

(b) Ensure any upgrading or alteration causing a condition code change is directed and funded by the GIM.

7. Applicability. This Order is not applicable to the Blount Island Command.

  
R. W. PRICE  
Executive Director  
for Logistics Operations

DISTRIBUTION: D plus  
CO, Barstow B800 (8), B112 (2), B160 (1)

PICA / SICA MANAGEMENT LEVEL CHANGE AND / OR REASSIGNMENT REQUEST					DATE
PART I TO BE COMPLETED BY THE REQUESTING OFFICE					
FROM (SVC Code, Mgt Code, Name, Address, Phone) M(PA) COMMANDING GENERAL Marine Corps Logistics Base Albany, Georgia 31704-5000			TO (SVC Code, Mgt Code, Address)		
1. NATIONAL STOCK NUMBER (Master)	2. PRIMARY PART NUMBER		3. APPLICATION		
4. ITEM NAME		5. NSN (Suitable Sub)	6. UNIT PRICE		
7. ACTION (s) RECOMMENDED BY THE PICA / SICA FOR CONCURRENCE					
A. REASSIGNMENT OF PICA / SICA RESPONSIBILITY FROM MANAGING ACTIVITY CODE _____ TO _____					
B. CHANGE IN MANAGEMENT LEVEL CODE FROM _____ TO _____					
(Check Applicable Box) <input type="checkbox"/> CONSUMABLE <input type="checkbox"/> NONCONSUMABLE					
8. REASON FOR REQUEST (Attach Rationale)					
<input type="checkbox"/> ECONOMIC OR TECHNICAL FACTORS <input type="checkbox"/> SERVICE USE DISCONTINUED					
<input type="checkbox"/> DEPOT MAINTENANCE ASSIGNMENT <input type="checkbox"/> COLLOCATION OF MANAGEMENT					
<input type="checkbox"/> OTHER (Explain) <input type="checkbox"/> LOGISTICS REASSIGNMENTS					
9. OTHER INFORMATION					
LAST 2 YEARS DEMAND	QUANTITY ON HAND	DUE IN QUANTITY	DUE OUT QUANTITY	ITEM MANAGEMENT CODE	
10. DATA TO BE CHANGED ARE					
DATA ELEMENTS AFFECTED	PICA		SICA		
	FROM	TO	FROM	TO	
MOE RULE					
NIMSC					
CMD (AAC, Repair Code, etc.)					
SM&R CODE					
11. POINT OF CONTACT	OFFICE SYMBOL / CODE	PHONE	12. RESPONSE DUE DATE		
13. REPAIR OVERHAUL SPECIFICATION / PUBLICATION (If applicable) (Mandatory if changing from consumable to nonconsumable)					
A. SPEC / PUB NUMBER	B. EST OVERHAUL COST	C. EST CREDIT FOR UNSVC RETURNS	D. OVERHAUL ACTIVITY CODE		
14. TYPED NAME AND TITLE OF REQUESTING OFFICIAL			SIGNATURE OF REQUESTING OFFICIAL		
PART II TO BE COMPLETED BY THE APPROVING AUTHORITY					
FROM (SVC Code, Mgt Code, Name, Address, Phone)			TO (SVC Code, Mgt Code, Address)		
1. <input type="checkbox"/> CONCUR _____ <input type="checkbox"/> NONCONCUR _____					
2. APPROVED NIMSC / MOE RULE	3. DOCUMENT CONTROL NUMBER	4. PROPOSED EFFECTIVE TRANSFER DATE	5. MATERIEL SPT DATE		
6. TYPED NAME AND TITLE OF APPROVING OFFICIAL		SIGNATURE OF APPROVING OFFICIAL		DATE	

SAMPLE

SUPPLY MANAGEMENT DATA RECORD

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>NUMBER OF POSITION(S)</u>	<u>EXPLANATION</u>
DIC	1-3	3A	Enter <u>DLS</u> .
RIC	4-6	3A/N	Enter code identifying the GIM.
Review Period Indicator	7	1N	Enter 1 to indicate the 120-day review. Enter 2 to indicate the 30-day review.
NSN	8-20	13N	Enter NSN of transferring item.
Blank	21-23	2	Leave blank.
RIC From	24-26	3A/N	Enter code identifying the LIM.
Submission Date (YYDDD)	27-31	5N	Enter date data was extracted from files.
Unit Cube	32-38	7A/N	Enter the actual maximum cube of unit pack.
Unit Weight	39-43	5A/N	Enter maximum gross weight of unit pack.
Last Buy Date (YYDDD)	44-48	6N	Enter date of last purchase request initiation.
Date Last Demand (YYDDD)	49-53	5N	Enter date last demand was recorded.
Production Lead-time (Days)	54-56	3N	Enter number of production leadtime days.
Essentiality Code	57	1N	Enter applicable code found in DoD 4160.26M, Appendix E.

ENCLOSURE (2)

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<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>NUMBER OF POSITION(S)</u>	<u>EXPLANATION</u>
Source of Procurement	58	1N	Enter applicable code found in DIDS 4100.39-M, Volume 10, Chapter 4, Table 138.
Requirement Contract Indicator	59	1A	Enter "Y" (yes) if a current requirement-type contract is available for placement of purchase orders for stock replenishment and/or direct delivery to requisitioners. Otherwise, leave blank.
Contract End Date (YYDDD)	60-64	5N	Enter date current contract will end.
Contract Extension Options	65	1N	Enter 0 if contract cannot be extended beyond current end date. Enter 1, 2, 3, etc., for each year, if contract contains optional contract extension clauses.
Total On-Hand/ Due-In Assets	66-75	10N	Enter the total quantity of on-hand/due-in assets.
Blank	76-80	5	Leave blank.

ENCLOSURE (2)

BACKORDER AND DEMAND DATA RECORD

RECORD 1

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>NUMBER OF POSITION(S)</u>	<u>EXPLANATION</u>
DIC	1-3	3A	Enter <u>DLT</u> .
RIC To	4-6	3A/N	Enter code identifying the GIM.
Review Period Indicator	7	1N	Enter 1 to indicate the 120-day review. Enter 2 to indicate the 30-day review.
NSN	8-20	13N	Enter NSN of transferring item.
Package Sequence Number	21-23	3A/N	Enter A01 to sequence records under this DIC/NSN.
RIC From	24-26	3A/N	Enter code identifying the LIM.
Submission Date (YYDDD)	27-31	5N	Enter date data was extracted from files.
Other War Reserve Material Pro-tectable (OWRMRP) Quantity	32-40	9N	Enter OWRMRP.
Backorder Quantity	41-49	9N	Enter total quantity of backorders.
Number of Backorder Line	50-54	5N	Enter number of requisitions.
Total Demands Quantity	55-63	9N	Enter sum of recurring and nonrecurring quantity (previous four quarters).

ENCLOSURE (2)

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RECORD 1

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>NUMBER OF POSITION(S)</u>	<u>EXPLANATION</u>
Total Demands Frequency	64-72	9N	Enter sum of recurring and nonrecurring frequency (previous four quarters).
Blank	73-80	8	Leave blank.

ENCLOSURE (2)

RECORD 2

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>NUMBER OF POSITION(S)</u>	<u>EXPLANATION</u>
DIC	1-3	3A	Enter <u>DLT</u> .
RIC To	4-6	3A/N	Enter code identifying the GIM.
Blank	7	1	Leave blank.
NSN	8-20	13N	Enter NSN of transferring item.
Package Sequence Number	21-23	3A/N	Enter A02 to sequence records under this DIC/NSN.
1st Quarter Recurring Demand	24-32	9N	Enter total recurring quantity of demand.
1st Quarter Recurring Demand Count	33-37	5N	Enter total recurring frequency of demand.
1st Quarter Non-Recurring Demand	38-46	9N	Enter total nonrecurring quantity of demand.
1st Quarter Non-Recurring Demand Count	47-51	5N	Enter total nonrecurring frequency of demand.
Blank	52	1	Leave blank.
2nd Quarter Recurring Demand	53-61	9N	Enter total recurring quantity of demand.
2nd Quarter Recurring Demand Count	62-66	5N	Enter total recurring frequency of demand.
2nd Quarter Non-recurring Demand	67-75	9N	Enter total nonrecurring quantity of demand.
2nd Quarter Non-recurring Demand Count	76-80	5N	Enter total nonrecurring frequency of demand.

ENCLOSURE (2)

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RECORD 3

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>NUMBER OF POSITION(S)</u>	<u>EXPLANATION</u>
DIC	1-3	3A	Enter <u>DLT</u> .
RIC To	4-6	3A/N	Enter code identifying the GIM.
Blank	7	1	Leave blank.
NSN	8-20	13N	Enter NSN of transfer- ring item.
Package Sequence Number	21-23	3A/N	Enter Z03 to sequence records under this DIC/NSN.
3rd Quarter Recur- ring Demand	24-32	9N	Enter total recurring quantity of demand.
3rd Quarter Recur- ring Demand Count	33-37	5N	Enter total recurring frequency of demand.
3rd Quarter Non- Recurring Demand	38-46	9N	Enter total nonrecur- ring quantity of demand.
3rd Quarter Non- Recurring Demand	47-51	5N	Enter total nonrecur- ring frequency of demand.
Blank	52	1	Leave blank.
4th Quarter Recur- ring Demand	53-61	9N	Enter total recurring quantity of demand.
4th Quarter Recur- ring Demand Count	62-66	5N	Enter total recurring frequency of demand.
4th Quarter Non- recurring Demand	67-75	9N	Enter total nonrecur- ring quantity of demand.
4th Quarter Non- recurring Demand	76-80	5N	Enter total nonrecur- ring frequency of demand.

ENCLOSURE (2)

ON-HAND ASSETS RECORD

RECORD 1

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>NUMBER OF POSITION(S)</u>	<u>EXPLANATION</u>
DIC	1-3	3A	Enter <u>DLU</u> .
RIC To	4-6	3A/N	Enter code identifying the GIM.
Review Period Indicator	7	1N	Enter 1 to indicate the 120-day review. Enter 2 to indicate the 30-day review.
NSN	8-20	13N	Enter NSN of transferring item.
Package Sequence Number	21-23	3A/N	Enter A01 if more than one record is required for this DIC/NSN. Enter Z01 if only one record is required.
RIC From	24-26	3A/N	Enter code identifying the LIM.
Submission Date (YYDDD)	27-31	5N	Enter date data was extracted from files.
Total On-Hand Assets	32-41	10N	Enter the total on-hand assets (all locations).
Blank	42-46	5	Leave blank.
On-Hand Quantity	47-56	10N	Enter on-hand quantity.
RIC	57-59	3A/N	Enter code of storage location.
Ownership/Purpose Code	60	1A/N	Enter applicable code found in DoD 4000.25-2-M, Appendix B.
Supply Condition Code	61	1A	Enter applicable code found in DoD 4000.25-2-M, Appendix B.

ENCLOSURE (2)

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RECORD 1

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>NUMBER OF POSITION(S)</u>	<u>EXPLANATION</u>
On-Hand Quantity	62-71	10N	Enter on-hand quantity.
RIC	72-74	3A/N	Enter code of storage location.
Ownership/Purpose Code	75	1A/N	Enter applicable code found in DoD 4000.25-2-M, Appendix B.
Supply Condition Code	76	1A	Enter applicable code found in DoD 4000.25-2-M, Appendix B.
Blank	77-80	4	Leave blank.

ENCLOSURE (2)

RECORD 2

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>NUMBER OF POSITION(S)</u>	<u>EXPLANATION</u>
DIC	1-3	3N	Enter <u>DLU</u> .
RIC	4-6	3A/N	Enter code identifying the GIM.
Blank	7	1	Leave blank.
NSN	8-20	13N	Enter NSN of transferring item.
Package Sequence Number	21-23	3A/N	Enter A02 on this record and increment by 1 (i.e., A02, A03, etc.) for each additional record. On last record, enter Z and the appropriate 2 position sequence number. If only this record is required, enter Z02.
Blank	24-31	8	Leave blank.
On-Hand Quantity	32-41	10N	Enter on-hand quantity.
RIC	42-44	3A/N	Enter code of storage location.
Ownership/Purpose Code	45	1A/N	Enter applicable code found in DoD 4000.25-2-M, Appendix B.
Supply Condition Code	46	1A	Enter applicable code found in DoD 4000.25-2-M, Appendix B.
On-Hand Quantity	47-56	10N	Enter on-hand quantity.
RIC	57-59	3A/N	Enter code of storage location.
Ownership/Purpose Code	60	1A/N	Enter applicable code found in DoD 4000.25-2-M, Appendix B.

ENCLOSURE (2)

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RECORD 2

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>NUMBER OF POSITION(S)</u>	<u>EXPLANATION</u>
Supply Condition Code	61	1A	Enter applicable code found in DoD 4000.25- 2-M, Appendix B.
On-Hand Quantity	62-71	10N	Enter on-hand quantity.
RIC	72-74	3A/N	Enter code of storage location.
Ownership/Purpose Code	75	1A/N	Enter applicable code found in DoD 4000.25- 2-M, Appendix B.
Supply Condition Code	76	1A	Enter applicable code found in DoD 4000.25- 2-M, Appendix B.
Blank	77-80	4	Leave blank.

ENCLOSURE (2)

DUE-IN ASSETS RECORD

RECORD 1

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>NUMBER OF POSITION(S)</u>	<u>EXPLANATION</u>
DIC	1-3	3A	Enter <u>DLV</u> .
RIC To	4-6	3A/N	Enter code identifying the GIM.
Review Period Indicator	7	1N	Enter 1 to indicate the 120-day review. Enter 2 to indicate the 30-day review.
NSN	8-20	13N	Enter NSN of transferring item.
Package Sequence Number	21-23	3A/N	Enter A01 if more than one record is required for this DIC/NSN. Enter Z01 if only one record is required.
RIC From	24-26	3A/N	Enter code identifying the LIM.
Submission Date (YYDDD)	27-31	5N	Enter date data was extracted from files.
Total Due-In Quantity	32-41	10N	Enter total due-in quantity.
Blank	42-49	8	Leave blank.
Due-In Quantity	50-58	9N	Enter due-in quantity.
RIC	59-61	3A/N	Enter code of storage location.
Due-In Date	62-66	5N	Enter due-in date.
Type Due-In Indicator	67	1N	Enter 1 to indicate purchase request. Enter 2 to indicate contract. Enter 3 to indicate due-in other.

ENCLOSURE (2)

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RECORD 1

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>NUMBER OF POSITION(S)</u>	<u>EXPLANATION</u>
Blank	68-80	13	Leave blank.

ENCLOSURE (2)

RECORD 2

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>NUMBER OF POSITION(S)</u>	<u>EXPLANATION</u>
DIC	1-3	3A	Enter <u>DLV</u> .
RIC To	4-6	3A/N	Enter code identifying the GIM.
Blank	7	1	Leave blank.
NSN	8-20	13N	Enter NSN of transferring item.
Package Sequence Number	21-23	3A/N	Enter A02 on this record and increment by 1 (i.e., A02, A03, etc.) for each additional record. On last record, enter Z and appropriate 2 position sequence number. If only this record is required, enter Z02.
Blank	24-31	8	Leave blank.
Due-In Quantity	32-40	9N	Enter due-in quantity.
RIC	41-43	3A/N	Enter code of storage location.
Due-In Date	44-48	5N	Enter due-in date.
Type Due-In Indicator	49	1N	Enter 1 to indicate purchase request. Enter 2 to indicate contract. Enter 3 to indicate due-in other.
Due-In Quantity	50-58	9N	Enter due-in quantity.
RIC	59-61	3A/N	Enter code of storage location.
Due-In Date	62-66	5N	Enter due-in date.

ENCLOSURE (2)

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RECORD 2

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>NUMBER OF POSITION(S)</u>	<u>EXPLANATION</u>
Type Due-In Indicator	67	1N	Enter 1 to indicate purchase request. Enter 2 to indicate contract. Enter 3 to indicate due-in other.
Blank	68-80	13	Leave blank.

ENCLOSURE (2)

TECHNICAL AND QUANTITY DATA RECORD

RECORD 1 (BASIC DATA)

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>NUMBER OF POSITION(S)</u>	<u>EXPLANATION</u>
DIC	1-3	3A	Enter <u>DLX</u> .
RIC To	4-6	3A/N	Enter RIC of GIM.
Review Period Indicator	7	1A	Enter 1 to indicate the 120-day review. Enter 2 to indicate the 30- day review.
NSN	8-20	13N	Enter NSN.
Package Sequence Number	21-23	3A/N	Enter Z01 if only one DLX record is required. Otherwise enter A01.
RIC From	24-26	3A/N	Enter RIC of LIM.
Submission Date (YYDDD)	27-31	5N	Enter date data was extracted from files.
Blank	32	1	Leave blank.
End Item NSN, Name, Type, or Model Number	33-45	13A/N	Enter the NSN, name, type, or model no. for the end item applica- tion. For items with multiple applications, enter data for most critical application or enter the word "various."
Critical Application Indicator Code	46	1A	Enter "Y" (yes) if the item has a critical application as defined by DLAR 3200.1. Otherwise enter "N" (no).

ENCLOSURE (2)

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<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>NUMBER OF POSITION(S)</u>	<u>EXPLANATION</u>
Place of Inspection Code	47	1N	Enter 1 for source inspection. Enter 2 for destination inspection. Leave blank if place of inspection has not been established.
Type of Inspection Code	48	1N	Enter one of the following codes: 1 = contractor 2 = standard source inspect 3 = per MIL-I-45208 4 = per MIL-Q-9858 Leave blank if type of inspection has not been indicated or established.
First Article Test	49	1A	Enter "Y" (yes) if First Article Testing required. Enter "N" (no) if not required. Leave blank if First Article Testing requirements have not been indicated or determined.
Source, Maintenance and Recoverability Code	50-54	5A/N	Enter applicable code from DLAR 4100.6.
Packaging Data Availability Indicator	55	1A	Enter "Y" (yes) if specific preservation, packaging, packing, and marking data is available for the item. Enter "N" (no) if specific requirements have not been developed/specified.

ENCLOSURE (2)

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>NUMBER OF POSITION(S)</u>	<u>EXPLANATION</u>
Quality Deficiency Report History Indicator	56	1A	Enter "Y" (yes) if reports on contractor performance are on file at the LIM. Enter "N" (no) if no reports are on file.
Purchase Description Indicator	57	1A	Enter "Y" (yes) if a purchase description is being included on the following DLX record(s) for the NSN. Enter "N" (no) if a purchase description is not available.
Blank	58-80	23	Leave blank.

ENCLOSURE (2)

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RECORD 2 (PURCHASE DESCRIPTION DATA)

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>NUMBER OF POSITION(S)</u>	<u>EXPLANATION</u>
DIC	1-3	3A	Enter <u>DLX</u> .
RIC To	4-6	3A/N	Enter RIC of GIM.
Blank	7	1	Leave blank.
NSN	8-20	13N	Enter NSN.
Package Sequence Number	21-23	3A/N	Enter A02, A03, A04, etc., until last record of the purchase de- scription is reached. The PSN on the last record will begin with Z instead of A, e.g., Z15.
Blank	24-31	8	Leave blank.
Purchase Description	32-79	48A/N	Enter clear text pur- chase description. Continue description on additional DLX records, using PSN to maintain correct sequence. Maximum of 30 records can be used.
Blank	80		Leave blank.

ENCLOSURE (2)

LR CONTRACT HISTORY DATA RECORD (CARD 1)

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>NUMBER OF POSITION(S)</u>	<u>EXPLANATION</u>
*Document Identifier	1-3	3A	Enter DI Code DLW.
*Routing Identifier (TO)	4-6	3A/N	Enter code identifying the GIM.
*Review Period	7	1N	Enter 1 for ETD-120, enter 2 for ETD-30, enter 3 for ETD+90, and enter 4 for ETD+270 day Reviews.
*National Stock Number (NSN)	8-20	13N	NSN of transferring item.
*Package Sequence	21-23	3A/N	Enter "A01" indicating first record card for this PIIN, SPIIN, CLIN.
*Contract Data Availability Indicator	24	1A	Enter Y (yes) or N (no). If No, enter "Z01" in cc 21-23 and leave cc 25-80 blank.
*Procurement Instrument Identification Number (PIIN)	25-37	13A/N	Enter contract number.
Supplementary PIIN	38-43	6A/N	Enter supplementary PIIN. Leave blank if none.
*Contract Line Item Number (CLIN)	44-49	6A/N	Enter CLIN or SUBCLIN. Not mandatory for GSA.
*Unit of Issue (U/I)	50-51	2A	U/I from contract, e.g., EA.

ENCLOSURE (3)

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<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>NUMBER OF POSITION(S)</u>	<u>EXPLANATION</u>
*Contract Unit Price (U/P)	52-61	10N	Enter CLIN U/P from award to four decimals; zero fill left and right. E. g., enter 0000127500 for \$12.75.
*Price Status	62	1A	Air Force, Navy, and Marine Corps will enter "E" for estimated or "A" for actual.  Army will enter Price Status Code as docu- mented in Appendix "E" of MILSCAP Manual DoD 4000.25-5-M. E=Has price listed U=Unavailable N=Not Applicable C=Not separately priced 9=MILS exceeds two positions Blank=Firm Fixed Price (Equal to to "A" for actual)  When code "E" or Blank in position 62, posi- tion 52-61 will have unit price.  When codes "U", "N" "C", "9" in position 62, position 52-61 will be zero filled.
*Submission Date	63-67	5N	Enter date data was transmitted. Julian format.
Blank	68-70	3	Leave Blank.
*Award Date	71-75	5N	Contract award date or effective date. Julian format.

ENCLOSURE (3)

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>NUMBER OF POSITION(S)</u>	<u>EXPLANATION</u>
*Routing Identifier	76-78	3A/N	Code identifying the LIM.
Blank	79-80	2	Leave blank.

ENCLOSURE (3)

LR CONTRACT HISTORY DATA RECORD (CARD 2)

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>NUMBER OF POSITION(S)</u>	<u>EXPLANATION</u>
*Document Identifier	1-3	3A	Enter DI Code DLW.
*Routing Identifier (TO)	4-6	3A/N	Enter code identifying the GIM.
*Review Period	7	1N	Enter 1 for ETD-120, enter 2 for ETD-30 enter 3 for ETD+90, and enter 4 for ETD+270 day review.
*National Stock Number (NSN)	8-20	13N	NSN of transferring item.
*Package Sequence	21-23	3A/N	Enter "A02" indicating second record card for this PIIN, SPIIN, CIIN.
Blank	24	1	Leave blank.
*Procurement Instru- ment Identification Number (PIIN)	25-37	13A/N	Enter contract number.
Supplementary PIIN	38-43	6A/N	Enter supplementary PIIN, Leave blank if none.
*Contract Line Item (CLIN)	44-49	6A/N	Enter CLIN or Number SUBCLIN. Not mandatory for GSA.
*Contractor/Supplier CAGE Code	50-58	9A/N	Enter Cage of awardee, right justify, fill left with zeroes. For GSA enter DUNS number.
*Total CLIN Quantity	59-69	11N	Enter total quantity delivered on CLIN/SUBCLIN.
Blank	70-78	9	Leave blank.

ENCLOSURE (3)

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>NUMBER OF POSITION(S)</u>	<u>EXPLANATION</u>
Type of Business Code	79	1A	Enter code indicating business type, per DFARS 204.671-5(d) (4) and MILSCAP Manual, App. A6.
Type of Contractor Code	80	1A	Enter code indicating type of contractor per previous MILSCAP Manual guidance in App. A6. This may be only descriptive data available if "Type of Business" is not available.

ENCLOSURE (3)

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LR CONTRACT HISTORY DATA RECORD (CARD 3)

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>NUMBER OF POSITION(S)</u>	<u>EXPLANATION</u>
*Document Identifier	1-3	3A	Enter DI Code DLW.
*Routing Identifier (TO)	4-6	3A/N	Enter code identifying the GIM.
*Review Period	7	1N	Enter 1 for ETD-120, enter 2 for ETD-30, enter 3 for ETD+90, and enter 4 for ETD+270 day review.
*National Stock Number (NSN)	8-20	13N	NSN of transferring item.
*Package Sequence	21-23	3A/N	Enter "A03" indicating third record card for this PIIN, SPIIN, CLIN.
Blank	24	1	Leave blank.
*Procurement Instru- ment Identification Number (PIIN)	25-37	13A/N	Enter contract number.
Supplementary PIIN	38-43	6A/N	Enter supplementary PIIN. Leave blank if none.
*Contract Line Item Number (CLIN)	44-49	6A/N	Enter CLIN or Number SUBCLIN. Not mandatory for GSA
Manufacturers Reference or P/N	50-76	27A/N	Enter manufacturers part number being sup- plied. Do not include OEM CAGE code.
Blank	77-80	4	Leave blank.

ENCLOSURE (3)

LR CONTRACT HISTORY DATA RECORD (CARD 4)

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>NUMBER OF POSITION(S)</u>	<u>EXPLANATION</u>
*Document Identifier	1-3	3A	Enter DI Code DLW.
*Routing Identifier (TO)	4-6	3A/N	Enter code identifying the GIM.
*Review Period	7	1N	Enter 1 for ETD-120, enter 2 for ETD-30, enter 3 for ETD+90, and enter 4 for ETD+270 day review.
*National Stock Number (NSN)	8-20	13N	NSN of transferring item.
*Package Sequence	21-23	3A/N	Enter "Z04" indicating last record card for this PIIN, SPIIN, CLIN.
Blank	24	1	Leave blank.
*Procurement Instru- ment Identification Number (PIIN)	25-37	13A/N	Enter contract number.
Supplementary PIIN	38-43	6A/N	Enter supplementary PIIN. Leave blank if none.
*Contract Line Item (CLIN)	44-49	6A/N	Enter CLIN or Number SUBCLIN. Not mandatory for GSA.
Design CAGE	50-54	5A/N	Enter CAGE code of original equipment manufacturer or design control activity.
Quantity Variance Positive	55-56	2A/N	Enter percentage of positive variance allowed.

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<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>NUMBER OF POSITION(S)</u>	<u>EXPLANATION</u>
Quantity Variance Negative	57-58	2A/N	Enter percentage of negative variance allowed.
Administered by Code	59-64	6A/N	Enter administrative office code per DoD 4105.59H. For GSA one position. Right jus- tify, zero fill. Enter "L" if locally adminis- tered.
Competitive Charac- teristics	65	1A	Enter code per DFARS 204.671-5(c)(6) Item C4.
Criticality Designator	66	1A	Enter A, B, or C per MILSCAP Manual, App. A9.
Acquisition Method Code (AMC)	67	1N	Enter applicable code at time of award per DFARS, 9 Supp. 6, sec- tion S6-201.1.
Acquisition Method Suffix Code (AMSC)	68	1A/N	Enter applicable code at time of award per DFARS, Supp. 6, section S6.201.2.
*Date Shipped	69-73	5N	If active record and date is available, enter date of last shipment for this CLIN or zero fill if no shipment has been made. If purged record, enter contract physically completed date.  For GSA enter last receipt date. Use Julian format.

ENCLOSURE (3)

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>NUMBER OF POSITION(S)</u>	<u>EXPLANATION</u>
*Original CLIN Delivery Date	74-78	5N	Enter original contract delivery date, if available.  Army will enter contract physically completed date if the original CLIN delivery date is not available.  Navy will furnish date of last shipment if original CLIN date is not available. Enter zeros if no date is available. Use Julian format.
Type of Contract	79	1A	Per DFARS 204.671-5 (c) (6), Code Item C5 (DD Form 350, C5).
Blank	80	1	Leave blank.

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Note 1): \*--Mandatory A--Alpha N--Numeric

Note 2): The Package Sequence Number "Z04" indicates all Contract History Data for the PIIN, CLIN, and SPIIN in positions 25-49 of the Package Sequence Number "A01" has been identified. If there are additional Contract History Records for this NSN, continue preparation of DI Code DLW until a maximum of 25 PIINs per NSN have been selected and passed to GIM. When completed, begin new series of cards for the next NSN to be transferred.

Note 3): If no data is available in a file, zero fill if field is numeric or space(s) if alpha/numeric.

Note 4): "Review Periods" subsequent to ETD-120 are to include updated information. If updated transactions have spaces, spaces will not overlay any positive alpha or numeric data in the file.

ENCLOSURE (3)

HARD COPY - LOGISTIC REASSIGNMENT (LR) DATA - CHECKLIST

GIM: \_\_\_\_\_ DATE LIM INITIATED: \_\_\_\_\_  
(ACTIVITY CODE)

DATE GIM RECEIVED: \_\_\_\_\_

NSN: \_\_\_\_\_ LIM: \_\_\_\_\_ ETD: \_\_\_\_\_ Envelope: \_\_\_\_\_ of \_\_\_\_\_

	Check as Applicable		
	Encl	Not Avail	Comments
A. CONTRACT MANAGEMENT DATA (DUE NLT ETD-90 Days)			
1. Bidders List			
2. Open Contracts including Requirements Type (include copies of modified contracts w/POC)			
3. Industrial Readiness Information (include Government Tooling, Plants, or Equipment)			
4. Contract History Data			
B. TECHNICAL/QUALITY MANAGEMENT DATA (Due NLT ETD-90 Days)			
1. Engineering Drawings/Specifications			
2. Government/Commercial Item Descriptions			
3. ALL Sources (CAGE's and Part Numbers)			
4. End Item/Application Data			
5. First Article Test Requirements (if required)			
6. Packaging and Marking Data			
7. Quality Assurance Data (include QDR Reports)			
8. Government-owned Industrial Plant Equipment, Special Tooling, and Test Equipment (include location and POC)			
C. OTHER HARD COPY MANAGEMENT DATA			
1. Supply Control Study (Required for LIM's who do not mechanically transmit LR management data to the GIM in accordance with DoD 4140.26M, Appendix G (Logistic Transfer Formats))			
2. Item Manager Jacket (Due at ETD)			
LIM VALIDATION			
PRINTED NAME, TITLE, TELE NR.	SIGNATURE	DATE	
GIM RECEIPT VALIDATION			
PRINTED NAME, TITLE, TELE NR.	SIGNATURE	DATE	